HEAD OF SCHOOL OF DESIGN
FACULTY OF ARTS, DESIGN
AND HUMANITIES
De Montfort University
WELCOME FROM THE PRO VICE-CHANCELLOR AND DEAN – FACULTY OF ARTS, DESIGN AND HUMANITIES

Thank you for expressing an interest in the Senior role of Head of School of Design in the Faculty of Arts Design and Humanities at De Montfort University (DMU). The successful applicants for this important position will be joining the Faculty’s senior leadership team at an exciting time in our proud history with De Montfort University being awarded Gold Teaching Excellence Framework (TEF) rating.

The Faculty of Arts, Design and Humanities is home to many of DMU’s creative disciplines and humanities subjects. We are serious about giving our students the very best experience possible and our ambition is to provide them with all of the tools they need to achieve their aspirations.

All of our students belong to one of four schools. Each school delivers a wide range of courses as well as overseeing world-changing research and fostering enviable commercial links that inform our teaching and ensure our courses are relevant to modern employers.

2017: There are 4,540 undergraduate students, ~150 Further Education students and 583 postgraduate students alongside ~210 strong teaching staff and 87 professional services. The Faculty operates from three key buildings Clephan, Performing Arts Centre for Excellence (PACE) and the new Vijay Patel Building.

The Leicester School of Architecture (LSA) was established in 1897 and is an internationally renowned school with a long tradition of strong graduate employability. The school prides itself on teaching that is deeply embedded in high-quality research and scholarly activity.

The school provides courses that are accredited by the Royal Institute of British Architects (RIBA) and the Architects Registration Board at Part I, II, and III levels along with Architectural Technology BSc (Hons) which is accredited by the Chartered Institute of Architectural Technologists (CIAT) and two highly competitive taught postgraduate degrees, an MA in Architectural Design, and an MSc in Architecture and Sustainability. All courses are taught in the new Vijay Patel Building.

The School of Design brings together staff with leading reputations in teaching, research and industry to deliver a diverse and innovative range of courses. The practiced based focus of the courses, working on live projects with industry and undertaking work placements provides our students the skills to succeed
in today's design industry. At the core of the school is a range of first-class studios and facilities within the new Vijay Patel Building.

There are Product, Craft and Interior, and Digital Design along with Fashion based, Footwear and Textiles undergraduate courses. At postgraduate, courses cover Design and Fashion management, Digital Design, Textiles, Product and Interior.

Design research is critical to the school and there are active research groups in the fields of Design and New Product Development and Textile Engineering and Materials, who work with leading companies such as Google, BT and Adidas.

The School of Humanities provides excellent teaching underpinned by world-class research, ensuring tutors are working at the cutting edge of developments in their subject. The school comprises of Creative Writing, English, English Language and History at undergraduate and English, History, Photographic History, Sports History and Culture, and English Language Teaching at postgraduate level, with Creative Writing MA being introduced for 2018. Research is a crucial aspect of the school's activities and is home to four key research centres.

The school also oversees the Centre for English Language Learning (CELL) which offers a range of short courses for academic and business clients. CELL is accredited by the British Council.

The School of Visual and Performing Arts provides a rich contemporary learning experience for its students, informed by the latest educational developments in the arts and their strong relationship with professional practice.

Within the school there is the Leicester School of Arts (originally founded in 1870) which encompasses the visual arts programmes - Art and Design Foundation (BTEC), Fine Art and Photography and Video at undergraduate and Fine Art and Digital Arts at postgraduate level.

The remaining courses sit under the main school title and they are Dance, Drama, Performing Arts and Arts and Festivals Management at undergraduate and Performance Practice (MA and MFA), Arts, and Cultural Events Management at postgraduate level. At the core of the school is a range of first-class facilities including Performance Arts Centre of Excellence (PACE) building and the new Vijay Patel Building.

I do hope that you will consider applying and we look forward to receiving your application.

Yours sincerely

Professor Alison Honour  MA PFHEA NTF
Pro Vice Chancellor
Dean, Faculty of Arts, Design and Humanities
DMU awarded Gold in the Teaching Excellence Framework

THE UNIVERSITY

We have invested £136 million into developing our vision of the ‘campus of the future’ and now that vision has become a reality. This is part of our commitment to attract the brightest and best students, scholars and staff in the future, both nationally and internationally.

The university consists of four faculties: Business and Law; Arts, Design and Humanities; Technology; and Health and Life Sciences.

It is home to more than 20,000 students who study more than 400 courses, more than 160 of which are professionally accredited.

Our students are supported by 2,700 staff, including some of the finest academics in British universities (we have the third highest number of National Teaching Fellows of any UK HEI), led by a management team determined to set the agenda in higher education.

The focus for learning and teaching at DMU is the delivery of a high quality learning experience for all our students. DMU was awarded Gold in the recent Teaching Excellence Framework. This achievement recognises a range of strengths for which DMU has become well-known: teaching excellence, an outstanding student experience, high student employability, a wide range of volunteering opportunities, a determination to widen participation in higher education, and an unwavering commitment to improving student achievement.

Our teaching excellence is also demonstrated by the significant number of outstanding lecturers at the university. They work with our learning community to create an environment in which our students can grow to their full potential.

We are committed to enhancing learning through technology, while creating a cultural awareness within all our students.

At the heart of everything we do is the commitment to inclusivity and diversity, and a focus on employability.
THE UNIVERSITY

We work closely with globally renowned commercial partners such as Hewlett Packard and Deloitte. We also enjoy rewarding links regionally and nationally – including our partnership agreements with the city's rugby, football and cricket clubs. These links enable our students to learn skills and to apply their knowledge in new environments, helping them to forge contacts and develop their future careers.

With 2,700 international students, expert academics from around the world and global collaborations with partner institutions and organisations, DMU is a truly international university. A key tenet of DMU's corporate strategy is further developing our position on the world stage. In 2016 DMU's truly global approach won the Outstanding International Strategy award at the Times Higher Education Leadership and Management Awards and, also last year, was named one of the world's 150 best young universities by the Times Higher.

DMU is proud to be a major participant in the UK government’s flagship GREAT campaign, which promotes Britain abroad as a place to invest in and visit. Our staff and students represent the entire UK higher education sector at overseas festivals aimed at highlighting the best of British creativity and innovation, working alongside such iconic names as Jaguar Land Rover, PwC, the BBC and HSBC.

Underlining our international thinking is the ground-breaking #DMUglobal programme. DMU leads the way in offering an unrivalled range of international experiences for up to 50 per cent of our students, with many travelling overseas. Work experience and cultural awareness activities are part of a broader focus on boosting graduate employability and enhancing the student experience by promoting personal enrichment.

In January this year, 1,087 DMU students and staff visited New York for what is believed to be the largest international visit by a UK university. This ambitious visit inspired students through trips to New York’s iconic sites, cultural experiences and activities that supported and enhanced their academic studies.

DMU considers it central to its mission to contribute to society through public engagement and to bring about positive change for the public good. Our award-winning DMU Square Mile programme uses DMU’s academic expertise and a network of student volunteers to offer potentially life-changing services in the Leicester community.

The DMU Square Mile project has been recognised as an exemplar for universities’ positive impact on communities and has won multiple national and international awards, including The Guardian University Award 2014: Community Contribution, The Mahatma Gandhi International Award 2013, Times Higher Education Awards 2013, and many more.

DMU Square Mile India builds on the success of our UK-based programme to share skills of DMU students and staff to make a positive change for thousands of people in the India state of Gujarat. The project offers support to Indian communities and gives students the chance to gain valuable global experience.
OUR GRADUATES

Our students are part of the DMU family for life. We are immensely proud of all of our alumni. Our graduates have gone on to achieve success in fields as diverse as Hollywood films, the arts, research, sport and government.

Nicola Pellow, computer programmer

While still an undergraduate studying mathematics at Leicester, Nicola Pellow was a member of the World Wide Web project at CERN along with Tim Berners-Lee. She wrote the code which made it possible for different computers to access the internet.

Charles Dance OBE, actor

The actor, screenwriter and film director studied Graphic Design and Photography at DMU when it was Leicester College of Art. His film career has spanned three decades and he has recently enjoyed success in the epic Game of Thrones series.

Akram Khan MBE, dancer and choreographer

One of the most acclaimed choreographers of his generation, Akram studied Contemporary Dance here. Kylie Minogue asked him to create a sequence for her Showgirls tour, and Danny Boyle chose him to choreograph part of the London 2012 opening ceremony.

Lewis Moody MBE, rugby player

The Leicester Tigers legend and England hero studied Business Administration at DMU while playing for the Tigers. He won more than 70 caps, was part of the World Cup-winning side, and captained England during an illustrious career.

Sir Peter Soulsby, politician

Sir Peter studied Education at City of Leicester College of Education, which became part of DMU, in 1971. He is the first elected mayor of Leicester.

Louis de Bernieres, novelist

Louis did his PGCE at Leicester Polytechnic before going on to pass his MA with distinction at the University of London. He was named as one of the 20 Best Young British Novelists in 1993 and his book Captain Corelli’s Mandolin was an international bestseller.
LEICESTER

Leicester is located at the heart of the UK and is the tenth largest city in Britain. It has one of the most vibrant and culturally diverse populations in the country, is home to major international businesses, and has a thriving arts scene.

It is a safe and friendly city and a hub for industry and culture as well as a destination for people from all over the world.

In the last ten years, a £3 billion regeneration project has reaffirmed Leicester’s position as a national leader in arts, education and commerce.

This transformation has revitalised retail, business and cultural life in the city centre. The £350 million Highcross Shopping Centre is home to big-name brands such as John Lewis, while boutique independent shops, cafes and restaurants are to be found lining its shopping lanes.

Leicester's arts scene is based in the Cultural Quarter, a section of the city that includes DMU partners such as Curve theatre and independent cinema Phoenix Square, as well as galleries and creative industries.

New Walk Museum houses a fine collection of art, including a renowned German expressionist exhibition and Lord Attenborough's Picasso ceramics. In the county, Nevill Holt Opera has been described as a ‘mini Glyndebourne’. Leicester Comedy Festival – started by a DMU graduate – has grown to become a major national event attracting top names from around the world.

The city is home to top-flight rugby, football and basketball teams and DMU is the main sponsor of Leicestershire County Cricket Club.

Surrounded by lush, green countryside, Leicester is a great place for outdoor adventure. From rowing on the River Soar to exploring the 3,000km of country paths, there is plenty to do inside and outside the city.

Leicester is surrounded by market towns, sleepy villages and attractive residential suburbs. Schools rated as outstanding by Ofsted are found across the city and county while public schools such as Uppingham, Oakham and Ratcliffe are nearby.

The city's excellent transport links make it the ideal location from which to explore. East Midlands Airport flies to destinations in Europe, America and the Caribbean. London is just over an hour away by train.

The discovery of the remains of Richard III put Leicester on the tourist map. DMU has its own links to the last Plantagenet King. In the Heritage Centre on campus lie two arches, the last remains of the Church of the Annunciation, where Richard's body lay after his death on the battlefield at Bosworth.

Brilliant teamwork has powered Leicester City to the Premier League title – and DMU is proud to say we have been on the same side for years. Our role as the club’s Official Higher Education Partner builds on four years of two great Leicester institutions working together.

DMU contributes £255 million to the Leicestershire economy every year. Tourism is boosted by £5 million a year due to visits from students’ family and friends, as well as prestigious public events staged by the university.
DMU’s Gold award in the recent TEF puts us in the top third of UK universities and is testament to how the outstanding teaching on offer at DMU inspires our students.

In our Strategic Framework, we have committed to an approach to learning, teaching and the student experience that sees every student supported individually. Students will be recognised as co-creators of knowledge within our scholarly community. It will be an approach that empowers our academics to challenge current conventions around learning, teaching and assessment, allowing them to ensure each student is able to maximise their potential. Supporting a wide range of accessible co-curricular activities will also be a crucial part of this approach and will be seen as complementary to students’ learning activities.

Our learning environment is genuinely inclusive, to enable all students to participate in it equally. This requires the full and innovative use of learning technologies that support the co-creation of knowledge and enable students to take ownership of their learning journey.

A focus for our approach is Universal Design for Learning (UDL), an innovative framework for teaching, learning and assessment at DMU which aims to provide an inclusive learning environment for our students and further enhance their experience with us.

Our curricula will be increasingly interdisciplinary, contemporary and relevant, and increased flexibility will be required as the learning patterns of our students change to incorporate placements of varying lengths and co-curricular activities, such as volunteering, that add real value to their future success.
Faculty of Health and Life Sciences

Home to four specialist schools – Allied Health Sciences, Applied Social Sciences, Nursing and Midwifery, and Leicester School of Pharmacy – the faculty educates and develops professionals who make a significant difference to lives, health, wellbeing, communities and society.

Teaching reflects the latest developments in the sector and many courses have professional accreditations. A range of work experience and volunteering opportunities enables students to develop the skills sought by graduate employers. Recent graduates have secured roles with leading employers such as AstraZeneca, Ministry of Defence and the NHS.

The dedicated facilities are designed to replicate current practice and feature industry-standard equipment, enabling staff and students to undertake life changing projects to improve health and social care.

Faculty of Technology

The faculty is home to a diverse range of courses across three specialist schools, taught by experienced academics in professional facilities equipped with cutting-edge technology.

Bringing together technical and creative disciplines, The Leicester Media School offers students opportunities to take part in national competitions and be recognised by respected industry bodies. The School of Computer Science and Informatics offers industry standard facilities like our Cyber Security Centre and works with partners like Airbus and Deloitte. A research-led environment, the School of Engineering and Sustainable Development equips students with the skills and specialist knowledge to solve real-world problems.

Faculty of Business and Law

Based in the £35 million Hugh Aston building, the Faculty of Business and Law is a truly global community of more than 6,000 students from more than 100 nationalities. State-of-the-art study facilities include a mock courtroom, law library and computer laboratories along with study and breakout areas.

The faculty boasts strong links with professional bodies such as ACCA, CIMA, CIM and CIPD, offering recognition and significant exemptions from professional courses across a wide range of subject areas.

With a strong emphasis on employability, the business and law undergraduate programmes offer students an opportunity to undertake a placement. A dedicated team helps students to secure relevant posts to gain valuable industry experience. The faculty also offers specialist postgraduate and professional courses, designed to be relevant to industry today.
FACULTY OF ARTS, DESIGN AND HUMANITIES
HEAD OF SCHOOL OF DESIGN

Full-time, permanent
Grade SENIOR: Salary to be determined by the Vice-Chancellor

This is an exciting time to join De Montfort University, and the Faculty of Arts, Design and Humanities.

DMU is proud to be recognised as a university ranked Gold under the recent Teaching Excellence Framework (TEF). The award is recognition of the consistently outstanding teaching and learning on offer at DMU and the extraordinary impact that has on our students.

Under the leadership of the new PVC Dean for Arts, Design and Humanities Prof Alison Honour, the Faculty is looking to make a number of key senior appointments. As Head of School of Design, you will lead the School in its core activities of teaching, research and consultancy, building upon our national and international reputation. You will maximise the opportunities offered by the School's magnificent new home in the Vijay Patel Building, at the heart of our campus.

You will provide strategic leadership, manage the School's resources and staff and foster a culture of excellence. You will also be an active member of the Faculty Executive Committee.

With a strong background in any area of the School's design provision, you will be able to demonstrate a genuine passion for the breadth of design programmes offered by the School. You will be a persuasive communicator and positive champion of practice-based education and research in the discipline and have the ability to attract leading practitioners, academics and experts to engage with the School.

Depending on your qualification, skills and experience, you may be eligible for Professorial status.

Please quote reference: 10960
Closing date: 9 October 2017
Interview date: 30 October 2017

To apply, please visit: dmu.ac.uk/jobs
JOB TITLE: HEAD OF SCHOOL OF DESIGN

Overall purpose of the role

To lead the School of Design in its core activities of teaching, research and consultancy in Design; to build upon and enhance the School's national and International reputation; and through efficient, effective high quality and vibrant leadership, within the overall context of the University, Faculty and School Strategy, to lead in all areas of policy, decision making and management.

As a member of the Faculty's Executive, to contribute to the achievement of its strategy plan and targets, taking particular responsibility for the continuous improvement of the School of Design.

Main duties of the role

Academic:

- To provide strategic leadership in curriculum design, content and organisation; teaching, learning and assessment practices; student support and guidance; the deployment and development of learning resources; quality management and enhancement; and oversight of awards in Design
- To remain active as a teacher and researcher or Design practitioner at UG and/or PGT level
- To ensure that the requirements of external organisations related to the academic provision of the School are understood and met to the highest standard
- To provide strategic leadership in research and external income generation in the subject
- To ensure that the School provides the best possible experience to all its students, at every level; as indicated by the NSS and other appropriate indicators, to include international and home, UG, PGT and PGR students
- Maintain a current knowledge of issues in Higher Education, especially in the discipline of Design
HEAD OF SCHOOL OF DESIGN

Policies, Procedures and Framework:

• To devise and deliver a strategic plan for the School in the context of the wider Faculty and University plan and to ensure the effective implementation of the plan

• To develop a plan for excellence for the School of Design and to ensure the effective implementation of that plan

• To become familiar with all relevant university policies and procedures to ensure they are implemented appropriately in the School

Resources:

• To manage the School's academic staff, including their work allocation, ensuring that all colleagues receive effective appraisal and support for their development and the development of the subject

• To maintain a productive, creative working environment

• To lead on matters of equal opportunity in the School

• To ensure that budgets are managed efficiently and effectively, taking account of University requirements around value for money

• Encourage and facilitate the School staff to undertake research and attract funding to support it, with a view to improving the Schools’ contribution to the REF and opportunities for collaboration with other HEIs and commercial/industry partners

• To foster an entrepreneurial spirit in the School and to generate an exemplary culture of external income generation encouraging relationships with industry and potential partners that benefit existing students and alumni

• To determine, in consultation with the Pro Vice Chancellor/Dean and the Faculty Marketing Manager, an effective marketing plan for the School and to ensure that the recruitment and retention of students is managed successfully

Corporate:

• To be an active member of the Faculty and University committees as appropriate

• To represent the University, as required, in appropriate national and international fora and at high level events relating to the role

• To assist the University with its international agenda, by introducing and developing partnerships with institutions overseas and recruiting international students

• Working with the Advancement Team, identify potential donors to the School/Faculty/University and assist in cultivating the relationships
HEAD OF SCHOOL OF DESIGN

Other:

- Perform any other duties commensurate with the job grade as reasonably required from time to time
- Take responsibility for ensuring that the university's strategic equality plans are in place and provide regular reports on progress
- Be aware of how the Environmental Policy relates to the role and reflect the values inherent in the Environmental Policy and cooperate with environmental compliance and conformance requirements
- Working with the Faculty Manager, ensure the School observes and uses effectively the University's administrative systems and technical structures
- Be the responsible officer for Health and Safety within the School, ensuring compliance with University policy and following best practice guidelines
# PERSON SPECIFICATION: HEAD OF SCHOOL OF DESIGN

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<tr>
<th>Area of responsibility</th>
<th>Requirements</th>
<th>Essential or desirable</th>
<th>*Method of assessment</th>
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<tbody>
<tr>
<td><strong>Qualifications and experience</strong></td>
<td>Honours Degree in a Design subject or professional equivalent</td>
<td>Essential</td>
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<td>Masters Degree or PhD in a Design Subject</td>
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<td>Evidence of continuing professional development</td>
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<td><strong>Previous Experience</strong></td>
<td>Teaching and practice/research relevant to the high level nature of the post</td>
<td>Essential</td>
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<td>Effective people management and leadership experience within a complex educational establishment</td>
<td>Essential</td>
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<td>Management of design education in HE</td>
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<td></td>
<td>A track record in research and/or EIG</td>
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<td><strong>Specific knowledge/skills/abilities/motivation/attitude required</strong></td>
<td>Current Knowledge of the HE sector and the issues affecting it</td>
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<td>Leadership ability, knowledge and skills</td>
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<td>In depth understanding of the subject and its relevant context in higher education</td>
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<td>Ability to manage others, work in a team and independently</td>
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<td>Experience of working within a committee structure</td>
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<td>Excellent and effective oral and written communication skills with the ability to communicate conceptual and complex ideas to a variety of audiences</td>
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<td>Able to manage pressure and prioritise complex workloads</td>
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<td>An aptitude for strategic planning and change management with the ability to develop plans and strategies in discrete subject areas and to oversee their effective implementation</td>
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<td>Ability to foster a research culture appropriate to the discipline</td>
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<td>Knowledge of research in design and its relation to practice and innovation</td>
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<td>High quality research outputs</td>
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<td><strong>Additional requirements</strong></td>
<td>Good understanding of equality issues and how they affect the workplace</td>
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<td>Team building skills</td>
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<td>Experience of drawing up and managing budgets and business planning</td>
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<td>Ability to develop successful strategic partnerships, including industry partners</td>
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<td>Able to assist with international strategy by introducing and pushing forward partnerships with overseas institutions</td>
<td>Desirable</td>
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*A = Application Form; I = Interview; T = Test; D = Documentary Evidence*