

# National Taiwan University of Science and Technology

## Guidelines for International Students Applying to NTUST

**Fall 2016**

English-taught program



### Introduction

National Taiwan University of Science and Technology (NTUST), founded in 1974, is one of Taiwan's leading universities, possessing an excellent record as an outstanding research and educational institution in Asia. NTUST offers students an extensive spectrum of programs in an innovative and friendly learning environment. Our student numbers over 10,000 students enrolled in bachelor's, master's and doctoral degree programs. These include two kinds of programs: (1) The Chinese-taught program: the courses will be taught in Chinese; (2) The English-taught graduate program: the courses will be taught in English.

※ Applications are only accepted via applying on line.

※ Admission website: <http://www.admission.ntust.edu.tw/home.php?Lang=en>

## I. Program of Study

Those departments offering courses open to international students are shown in the chart below. “Y” indicates available to international students, “N” indicates NOT available to international students. 【For more information, please contact relevant departments or graduate school.】

Department	Master	Ph.D.
Industrial Management	Y	Y
Electronic and Computer Engineering	Y	Y
Mechanical Engineering	Y	Y
Materials Science and Engineering	Y	Y
Civil and Construction Engineering	Y	Y
Chemical Engineering	Y	Y
Electrical Engineering	Y	Y
Business Administration	Y	Y
Information Management	Y	Y
Industrial and Commercial Design	Y	Y
Graduate Institute of Digital Learning and Education	Y	Y
Graduate Institute of Automation and Control	Y	Y
Architecture	Y	Y
Computer Science and Information Engineering	Y	Y
Applied Foreign Languages	Y	N
Graduate Institute of Finance	Y	Y
Graduate Institute of Electro-Optical Engineering	Y	Y
Graduate Institute of Technology Management	Y	N
MBA Program	Y	N
Graduate Institute of Applied Science and Technology (including Doctoral program of Biomedical Engineering )	Y	Y
Graduate Institute of Biomedical Engineering	Y	N
Graduate Institute of Patent	N	N
Graduate Institute of Color and Illumination Technology	Y	N

## II. Terms of Study

Master program: 1-4 years

Ph. D. program: 2-7 years

## III. Academic Year

NTUST runs 2 semesters in each academic year. Spring semester is scheduled from February to June, while fall semester is from September to January of the following year.

## IV. Scholarship

### i. NTUST Scholarship

Graduate students from abroad apply for admission to our English-taught programs for master's and doctoral degrees as full-time students may apply for one year's scholarship; continuation of the scholarship depends on the student's academic and research performance. The type of NTUST scholarship will be determined by the department based on the applicant's qualifications. For scholarship recipients, tuition and fees are waived for each year of the scholarship. To file scholarship application, please apply on line. [http://entry5.ntust.edu.tw/FA\\_FrontEnd/](http://entry5.ntust.edu.tw/FA_FrontEnd/) For further information, please refer to the following website. <http://www.oia.ntust.edu.tw/files/13-1017-33935.php>

Type of NTUST scholarship		Duration	Amount of scholarship
Full scholarship	Master's program	maximum 2 years	NT\$10,000 per month
	Ph.D. program	maximum 3 years	NT\$15,000 per month
Partial scholarship	Master's program	maximum 2 years	NT\$ 8,000 per month
	Ph.D. program	maximum 3 years	NT\$11,000 per month
Tuition waiver	Master's program	maximum 2 years	
	Ph.D. program	maximum 3 years	
Master's fast-track to Ph.D. program		maximum 4 years	

**\*The duration can be extended subjected to requirements in item iv listed below.**

**\*\*** For the NTUST scholarship recipient, both those receiving a full monthly stipend and those with a partial monthly stipend, the department or thesis advisor must provide NTD2,000 of the monthly stipend to master's students and NTD3,000 of the monthly stipend to doctoral students, with the remaining portion of the stipend provided by the university. This regulation will be applied beginning from the second year of master's and doctoral degree students, continuing into the third year of doctoral degree students; some of the departments may put this policy into practice starting from the first year.

For example: a master's degree student with a full monthly stipend will receive NTD2,000 from the department and NTD8,000 from the university.

ii. **Taiwan Scholarship**

In order to encourage students from other countries to pursue higher education in Taiwan, the Ministry of Education and Ministry of Foreign Affairs award scholarships for international students. For detailed information regarding the Taiwan Scholarship, please check with the Taiwan embassy or Taiwan representative office in the students' home country, Office of Taiwan Scholarship and Huayu Enrichment Scholarship Program (<https://taiwanscholarship.moe.gov.tw/web/engindex.html>), or see the MOE and MOFA websites.

iii. **Financial Aid (For current students)**

1. A full-time undergraduate international student, who has completed his/her previous semester (carrying no less than 6 credits) with a GPA higher than 2.44 and has received no demerit for his/her behavior, is eligible to apply and may apply a maximum of four times.
2. A full-time graduate international student, who has completed his/her previous semester (carrying no less than 4 credits) with a GPA higher than 3.38 and has received no demerit for his/her behavior, is eligible to apply.

A master's or Ph.D. student who is in the midst of working on his/her thesis and thus does not have a transcript of grades from the previous semester may apply for this financial aid during the application period by submitting a letter of recommendation from his/her thesis advisor along with the proposal for the thesis.

While enrolled in a graduate degree program, a master's degree student may apply for this financial aid only one time; a Ph.D. degree student may apply only twice.

3. Scholarship recipients cannot receive any other scholarships sponsored by the Taiwan Government or a university at the same time.

iv. **Continuation of International Ph.D. Students Scholarship**

1. Applicants who are international Ph.D. students can apply beginning from the fourth year of their doctoral degree program.
2. Applicants who study in the Master's fast-track to Ph.D. program can apply for this scholarship after receiving four years of NTUST scholarship.
3. The Office of International Affairs will send the submitted application materials and

documentation to the Aim for the Top University Grant Promotion Committee for evaluation.

4. The application period will be announced once in an academic year.
5. Scholarship recipients cannot receive any other scholarships sponsored by the Taiwan Government or a university at the same time.

## V. Application Qualification

### i. Qualification for international students

An individual of foreign nationality, who has never held nationality status from the Republic of China, R.O.C. (as defined in *\*Article 2 of Law of Nationality*) and does not possess an overseas Chinese student status at the time of their application. Please see the *MOE Regulations regarding International Students Undertaking Studies in Taiwan* for detailed regulations.

<http://law.moj.gov.tw/Eng/LawClass/LawAll.aspx?PCode=H0110001>

#### *\*Article 2 of the law of Nationality*

*A person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:*

- 1. His/Her father or mother was a national of the Republic of China when he/she was born.*
- 2. He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.*
- 3. He/She was born in the territory of the Republic of China, and his/her parents can't be ascertained or both were stateless persons.*
- 4. He/She has undergone the nationalization process.*

### ii. Eligibility for degree application

1. To transact the assessment and recognition of foreign academic credentials, applicant's graduation institution shall meet the following requirements: recognition for academic credentials of foreign institutions of higher education listed in the MOE reference list (<http://fsedu.cloud.ncnu.edu.tw/home.aspx#>), or the school is recognized by the competent educational authority or by a relevant accreditation agency in the home country.
2. Master program: student with a bachelor's degree  
Ph. D. program: student with a master's degree
3. The enrollment period of your previous degree should meet the following: at least **32** months of enrollment prior to conferral of a bachelor's degree, at least **8** months of

enrollment prior to conferral of a master's degree.

※Violations of the above qualifications will result in immediate cancellation of the applicant's admission or the deprivation of the applicant's recognized status as NTUST registered student, or revocation of applicant's NTUST diploma. No academic certificate will be given.

## VI. Application

### i. Application Deadline

The application deadlines are as follows:

	Spring semester	Fall semester
Application deadline	October 31	March 31
Application documents must be <u>received</u> by Section of Graduate Studies , NTUST before	November 4	April 7

### ii. Application procedures:

1. Apply via NTUST online application system. Create an account and enter your personal data via the system. After filling out the application form, make sure all the information is correct, then press "submit" to confirmation page and print out the application form, declaration, authorization, and cover page.
2. Sign your name on the completed application form, declaration, and authorization.
3. Submission:

Application documents must be received by the Section of Graduate Studies (graduate program) or Section of the Registrar (undergraduate program) **via FEDEX, DHL service or in person BEFORE April 7.** Please use the mailing envelop generated from NTUST online application system. **All application documents will not be returned.**

※Late submission (via postal service or deliver in person after the deadline) and incomplete submission (not meeting the requirements) will not be processed.

※Office hours: Monday to Friday, 9:00 A.M.-12:00A.M, 1:30PM-5:00PM.

※One's application status will be changed online from "Not received" to "Received" once his/her application package arrives at Graduate Studies Section before deadline. However, if the document does not meet the requirements mentioned below, the application package will not be processed.

iii. Required documents for application:

1. **Photocopy of passport**
2. **One completed application form, declaration, and authorization** (The authorization is for the purpose of empowering NTUST to verify the accuracy of any of submitted information or statements), which generated from NTUST application system.
3. **One photocopy of the diploma certified as true copy of the original.** That means that **the photocopy must be stamped by the issuing institution, or a notary public.** If the diploma is not in English, an English translation certified by the issuing institution or a notary public should also be submitted. Final year students who will graduate in June, 2016 may submit original certificate of study (enrollment) in English issued by current school or university in advance. However, official diploma or certificate of graduation must be submitted upon registration in Sep. 2016.

※ Applicants with the bachelor's degree or above obtained from the schools in Mainland China which are specifically recognized by MOE are also required to submit the certificate of degree conferral.
4. **One ORIGINAL transcript of academic records in English which should bear the official seal of the school attended** or one photocopy of original transcript certified as true copy of the original. That means that **the photocopy must be stamped and signed by the issuing institution**. If the photocopy is not certified, your application will not be processed. If the official transcript is not in English, an English translation **certified** by the issuing institute or a notary public should also be submitted.
5. **Two ORIGINAL English letters of recommendation signed by the issuers.**(photocopy of the letter or printout from digital file is not accepted)
6. **A study plan/purpose in English**(around 300 words).
7. **A proof of English proficiency (i.e. TOEFL, IELTS, or other certificates).**
8. **“Certificate of Entry and Exit Dates for the most recent 6 years” issued by National Immigration Agency:**

The following applicant should submit this certificate:

- A. An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
- B. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C.

nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.

- C. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years.
- D. An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years.

Applicant belongs to the above categories who fails to submit this certificate will be deemed as not qualified. His/her application will not be processed.

#### **9. Other documents required by each department/ graduate school or OIA.**

- A. Those who are applying for a dual degree program must complete the “Application for Admission to Dual Degree Program at National Taiwan University of Science and Technology.” Failure to submit this application might result in losing eligibility to study in a dual degree program at Taiwan Tech.
- B. Additional form for applicants applying Department of Information Management.
- C. Additional form for applicants applying Department of Construction Engineering.

※Please do not just send the photocopies of all required documents, or your application documents will NOT be processed. All of the copies need to bear another original stamp or seal.

#### **VII. Release of admission results**

NTUST admission list will be announced on NTUST admission website. Admission or Non-acceptance letters will be sent to applicants both by email and postal service. Please provide an actual mailing address for sending the Acceptance letter. Applicants must take full responsibility of the consequences if the Acceptance letter is undeliverable due to an incorrect mailing address. The Acceptance letter will NOT be sent again.

#### **VIII. Intention for enrollment**

Accepted applicants should select their intention for enrollment with email and password in NTUST online application system in compliance with the schedule indicated in admission notice to complete online reply procedures. Failure to submit within deadline will be regarded as voluntarily giving up admission. Accepted applicants



can choose to defer their admissions to next semester for one time; however, their scholarship will be cancelled.

## **IX. Important notices**

※Applicants should conform to the MOE Regulations Regarding International Students Undertaking Studies in Taiwan. Any violations of the mentioned regulations will result in immediate cancellation of the applicant's admission or the deprivation of the applicant's recognized status as NTUST registered student, or revocation of applicant's NTUST diploma. No academic certificate will be given.

※NTUST accepted students are required to submit the following documents upon their registration at NTUST:

Students from Indonesia, the Philippines, Vietnam and Malaysia who have also graduated from universities in their home countries are required to submit original diploma or original certificate of graduation, original transcript, and \*health certificate on site at the registration at NTUST. Those students who submit certificate of graduation need to submit the original diploma in the end of December, 2016. Those students who do not receive full or partial NTUST scholarship should also submit financial statement certified by a notary public and showing at least 8000 U.S. dollars for degree students, and 4000 U.S.D for double degree students. Note that all the students are required to buy accidental and medical insurance (3000 NT dollars) on site at the registration at NTUST.

\*Please download items required for health certificate here:

<http://www.admission.ntust.edu.tw/ezfiles/4/1004/img/1776/985249689.pdf>

Students from countries other than the four countries stated above are required to submit original diploma or certificate of graduation, original transcript, and \*health certificate on site at the registration at NTUST. Their diploma or certificate of graduation, and transcript should be authenticated by an overseas Embassy or Mission of Republic of China (Taiwan). Those students who submit certificate of graduation need to submit the original diploma and its authentication from an overseas Embassy or Mission of Republic of China (Taiwan) in the end of December, 2016. Students are also required to submit a certificate of medical and accidental insurance covering at least six months starting from the date of entry into Taiwan. The medical and accidental insurance can be purchased on site at the registration at NTUST (3000 NT dollars). If the insurance is purchased outside Taiwan, the certificate of the insurance should also be authenticated by an overseas

Embassy or Mission of Republic of China (Taiwan). Those students who do not receive full or partial NTUST scholarship should also submit a financial statement showing at least 8000 U.S. dollars for degree students, and 4000 U.S.D for double degree students. The financial statement should also be authenticated by an overseas Embassy or Mission of Republic of China (Taiwan).

\*Please download items required for health certificate here:

<http://www.admission.ntust.edu.tw/ezfiles/4/1004/img/1776/985249689.pdf>

※The admission notice does not guarantee the issuance of a visa. A visa can be approved only by the Bureau of Consular Affairs, Ministry of Foreign Affairs or Taiwan Overseas Representative Offices. Some Taiwan Overseas Representative Offices may require the applicants to submit the proof of Chinese Language Proficiency (enrolling in Chinese-taught programs) or proof of English Language Proficiency (enrolling in English-taught programs) for visa application. For the requirement of visa application, please contact the Taiwan Overseas Representative Office in/near your country.

※admissible students who choose to defer to next semester do not have to upload their health report. They will get an admission letter again the following semester; however, their scholarship will be cancelled and they cannot re-apply the scholarship offered by the same department with the same account the following semester.

※If the guidelines are not completely matters concerned, please proceed in good compliance with NTUST admissions committee resolutions and relevant regulations

## Application for Admission to **Dual Degree Program** at National Taiwan University of Science and Technology

***\*Please type and print in English***

<b>1. PERSONAL INFORMATION</b>			
Family name:		Given name:	
Email address:		Country of Citizenship:	
Date of Birth:	(MM/DD/YYYY)	Gender:	
Home / Permanent Address:			
Semester for which you are applying to begin your studies at Taiwan Tech (tick one box)			
<input type="checkbox"/> Fall semester (September), year _____ <input type="checkbox"/> Spring semester (February), year _____			
<b>2. UNIVERSITY INFORMATION</b>			
Home University:			
Major:		Minor:	
Cumulative GPA (use original system at your home university)			
<b>3. CONTACT PERSON FROM YOUR DEPARTMENT OR INTERNATIONAL AFFAIRS OFFICE</b> (This person needs to be able to confirm your identity as a dual degree student)			
Name:		Office or Department:	
Position:		Email Address:	
Contact _____ person's signature: _____ Date: _____			
<b>4. DECLARATION</b>			

By submitting this application, I authorize Taiwan Tech Office of International Affairs staff to have access to my educational records, disciplinary records, and all information provided by the educational institution I have attended. Moreover, I certify that the statements I have made on this application are correct. If any information supplied by me is considered to be untrue, incomplete, or misleading in any respect, I understand that Taiwan Tech may reserves the right to vary or reverse any decision made on the basis of untrue, incomplete or misleading information.

Applicant's signature: \_\_\_\_\_

Date:

\_\_\_\_\_

Additional form for applicants applying Department of Information Management
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**Research Field Selection Sheet**

Department of Information Management

National Taiwan University of Science and Technology

International students, who apply for graduate program of Information Management Department at National Taiwan University of Science and Technology, should select only one of the following three research groups to indicate your research interest and targeted major field.

**This selection sheet should be submitted along with your admission application form.**

Please select only one research group as your targeted research direction:

- ☐ Information Technology and Applications group
- ☐ Enterprise System and Management group
- ☐ Quantitative Computing and Information Security group

Research fields focused by each research group are shown in the following for your reference.

**Research fields for Information Technology and Applications group:**

- Data Mining
- Mobile Computing
- Graph Theory
- Algorithms
- Gigabit Network (including 5G/LTE)
- Computer Graphics
- Image/Video Processing
- Visualization and Human Computer Interaction
- Web Technology
- Cloud Computing
- Internet of Things/Internet of Vehicles
- Natural Interaction and Music Retrieval
- Artificial Intelligence
- Speech and Speaker Recognition

**Research fields for Enterprise System and Management group:**

- E-commerce Management
- Supply Chain Management
- IT/IS Outsourcing
- Software Engineering
- Software Project Management
- Software Process Improvement
- CMMI, Agile, SCRUM
- Software Quality Management
- MRP, ERP, CRM
- Knowledge Management
- Social Media

**Research fields for Quantitative Computing and Information Security group:**

- Operations Research
- System Simulation
- Stochastic Modeling
- Combinatorial Optimization
- Cryptography and Information Security
- Privacy and Risk Management for Emerging Technologies
- Smartphone Security
- Internet of Things Security

**NATIONAL TAIWAN UNIVERSITY OF SCIENCE AND TECHNOLOGY  
(NTUST) (TAIWAIN TECH)**

**Additional Application Form  
for Those Prospective International Graduate Students Who Apply for Admission to  
Department of Construction Engineering (DCE)**

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**1. Select one of following three options for your intended graduate program at DCE:**

- ☐ Master program only
- ☐ Master program first and then towards Ph. D. program afterwards
- ☐ Ph. D. program

**2. Select two (numbered with the 1<sup>st</sup> and 2<sup>nd</sup> priorities) of following five research fields for your intended graduate program at DCE:**

- ☐ Field of Construction Management
- ☐ Field of Geotechnical Engineering
- ☐ Field of Structural Engineering
- ☐ Field of Construction Material
- ☐ Field of Construction Information Technology

Signature : \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_