

National Taiwan University of Science and Technology

Guidelines for International Students Applying to NTUST

Fall 2014

English-taught programs



Introduction

National Taiwan University of Science and Technology (NTUST), founded in 1974, is one of Taiwan's leading universities, possessing an excellent record as an outstanding research and educational institution in Asia. NTUST offers students an extensive spectrum of programs in an innovative and friendly learning environment. Our student numbers over 10,000 students enrolled in bachelor's, master's and doctoral degree programs. These include two kinds of programs: (1) The Chinese-taught program: the courses will be taught in Chinese; (2) The English-taught graduate program: the courses will be taught in English.

※ Applications are only accepted via applying on line.

※ Admission website: <http://www.admission.ntust.edu.tw/home.php?Lang=en>

I. Program of Study

Those departments offer courses open to international students are shown in the chart below. “Y” indicates available to international students, “N” indicates NOT available to international students. 【For more information, please contact relevant departments or graduate school.】

Department	Master	Ph.D.
Graduate Institute of Automation and Control	Y	Y
Mechanical Engineering	Y	Y
Materials Science and Engineering	Y	Y
Construction Engineering	Y	Y
Chemical Engineering	Y	Y
Electronic and Computer Engineering	Y	Y
Electrical Engineering	Y	Y
Computer Science and Information Engineering	Y	Y
Graduate Institute of Electro-Optical Engineering	Y	Y
Industrial Management	Y	Y
Business Administration	Y	Y
Information Management	Y	Y
Graduate Institute of Finance	Y	Y
MBA Program	Y	N
Architecture	Y	Y
Applied Foreign Languages	Y	N
Graduate Institute of Biomedical Engineering	Y	N
Graduate Institute of Digital Learning and Education	Y	Y
Graduate Institute of Applied Science and Technology	Y	Y

II. Terms of Study

Master program: 1-4 years

Ph. D. program: 2-7 years

III. Academic Year

NTUST runs 2 semesters in each academic year. Spring semester is scheduled from February to June, while fall semester is from September to January of the following year.

IV. Application Qualification

i. Qualification for international student

1. An individual of foreign nationality, who has never held nationality status from the Republic of China, R.O.C. (as defined in *Article 2 of Law of Nationality) and does not possess an overseas Chinese student status at the time of their application.

2. An individual of foreign nationality, pursuant to the following requirements and who has resided overseas continuously for no less than 6 years:

A. An individual who also is a national of the R.O.C. , but does not hold or has had a household registration in Taiwan.

B. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior

C. Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.

The term “overseas” is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “ reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

3. An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before February 1, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student.

4. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country (excluding Mainland China) for no less than 6 years (the stay in Taiwan per year does not exceed 120 days.)
5. An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years.
6. International students applying for schools in Taiwan in accordance with the previous articles shall be limited to one application only. Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to another school's academic level shall be handled in a manner identical to the admission procedures for local students. An exception is that an application for a master's degree or higher levels of graduate studies can be processed under the procedures of each individual school.

※Applicant who violates the above qualifications will result in immediate cancellation of the applicant's admission or the deprivation of the applicant's recognized status as NTUST registered student, or revocation of applicant's NTUST diploma. No academic certificate will be given.

**Article 2 of the law of Nationality*

A person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:

- 1. His/Her father or mother was a national of the Republic of China when he/she was born.*
- 2. He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.*
- 3. He/She was born in the territory of the Republic of China, and his/her parents can't be ascertained or both were stateless persons.*
- 4. He/She has undergone the nationalization process.*

ii. **Eligibility for degree application**

1. **Master program**: student with a bachelor's degree
Ph. D. program: student with a master's degree
2. The enrollment period of your previous degree should meet the following: at least **32**

months of enrollment prior to conferral of a bachelor's degree, at least **8** months of enrollment prior to conferral of a master's degree.

✘Once admitted, applicant who violates either of the above rules would result in immediate cancellation of the applicant's admission or the applicant will be deprived of his recognized status as a student of NTUST.

V. Application

i. Application Deadline

The application deadlines are as follows:

	2014 Fall semester
Application deadline	May 20
Application documents must be <u>received</u> by Section of Graduate Studies , NTUST before	May 28

ii. Application procedures:

1. Apply via NTUST online application system. Create an account and enter your personal data via the system. After filling out the application form on line, make sure all the information is correct, then press "submit" to confirmation page and print out the application form, declaration, authorization, and cover page.

2. Sign your name on the completed application form, declaration, and authorization.

3. Submission:

Application documents must be received by the Section of Graduate Studies (graduate program) or Section of the Registrar (undergraduate program) **via FEDEX or DHL service or in person BEFORE May 28.** Please use the mailing envelop generated from NTUST on line application system. **All application documents will not be returned.**

✘**Late submission** (via postal service or deliver in person after the deadline) **and incomplete submission** (without the university stamp on the copy of diploma or without sending the original transcript record or original

recommendation letters.) **will not be accepted.**

✂Office hours: Monday to Friday, 9:00 A.M.-12:00A.M, 1:30PM-5:00PM.

iii. Required documents:

1. **Photocopy of passport**

2. **“Certificate of Entry and Exit Dates for the most recent 6 years” issued by National Immigration Agency:**

The following applicant should submit this certificate:

A. An individual who also is a national of the R.O.C. , but does not hold or has had a household registration in Taiwan.

B. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.

C. An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years.

D. An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years.

Applicant belongs to the above categories who fails to submit this certificate will be deemed as not qualified. His/her application will not be processed.

For more details, please contact the Section of Graduate Studies, National Taiwan University of Science and Technology.

3. **One completed application form, declaration, and authorization** (The authorization is for the purpose of empowering NTUST to verify the accuracy of any of submitted information or statements.)which generated from NTUST application system.

4. **One photocopy of the highest diploma certified as true copy of the original.** That means that the photocopy **must be stamped and signed by the issuing institution, or a notary public.** If the diploma is not in English, an English translation should be submitted for applying to the master program. **Final year student who will graduate**

in June. 2014 may submit original certificate of study (enrollment) issued by current university in advance. However, official diploma and authenticated certificates must be submitted upon registration in September 2014

✘ Applicants with the bachelor's degree or above obtaining from the schools in Mainland China which are specifically recognized by MOE are also required to submit the certificate of degree conferral.

5. **One ORIGINAL transcript of academic records in English which should bear the official seal of the school attended** or one photocopy of original transcript certified as true copies of the original. That means that **the photocopy must be stamped and signed by the issuing institution, or a notary public**. If the photocopy is not certified, your application will not be processed. If the official academic records are not in English, an English translation, together with the original, is acceptable.
6. **Two ORIGINAL letters of recommendation signed by the issuers.**
7. **A Health Certificate** from a hospital within the past 3 months. Items required for health certificate may be downloaded at <http://www.admission.ntust.edu.tw/ezfiles/4/1004/img/674/healthreport.pdf>
This health certificate may also be submitted after receiving admission notice. However, it should be sent to NTUST no later than designated deadline indicated on the admission notices; otherwise, their admissions will be cancelled.
8. **One financial statement in English** showing sufficient funds to cover applicant's study in Taiwan. The financial statement must be authenticated by an overseas Embassy or Mission of Republic of China (Taiwan). However, **the financial statement could be submitted after receiving admission notice**. NTUST full and partial scholarship recipients could be waived from the certificate.
9. **A study plan in English**(around 300 words).
10. **A proof of English proficiency (i.e. TOEFL, IELTS, or other certificates).**
11. **Other documents required by each department or graduate school.**

✘ Please do not just send the photocopies of all required documents. (including transcript, official photocopy of diploma bears with original stamp of the university, and recommendation letters) Or your application documents will be deemed as "Not Received".

✘ Once admitted, the diploma, transcript, financial statement all must be authenticated by the Taiwan's overseas representative office in the region or country of the institution.

VI. Release of admission results

NTUST admission list will be announced on NTUST admission website. Admission or Non acceptance letters will be sent to applicants both by email and postal service.

VII. Check in procedures for admitted applicants

Accepted applicants should select their intention to enroll with email and password in NTUST on line application system in compliance with the schedule indicated in admission notice to complete on line reply procedures. **Failure to submit within deadline will be regarded as voluntarily giving up admission.**

✘Please provide the actual mailing address for sending the Acceptance/ Non-acceptance letter. Applicants must assume full responsibility of the consequences if the Acceptance/Non-acceptance letter is undeliverable due to an incorrect mailing address. A postage fee of NT 200 will be charged to the applicants who request resending their admission notices.

✘The admission notice does not guarantee the issuance of a visa. A visa can be approved only by the Bureau of Consular Affairs, Ministry of Foreign Affairs or Taiwan Overseas Representative Offices. Some Taiwan Overseas Representative Offices may require the applicants to submit the proof of Chinese Language Proficiency (enrolling in Chinese-taught programs) or proof of English Language Proficiency (enrolling in English-taught programs) for visa application. For the requirement of visa application, please contact the Taiwan Overseas Representative Office in/near your country.

✘If the guidelines are not completely matters concerned, please proceed in good compliance with NTUST admissions committee resolutions and relevant regulations