

Northeastern University

Educational Partner

MELBOURNE, AUSTRALIA

SWINBURNE

SWINBURNE  
UNIVERSITY OF  
TECHNOLOGY

# Global Leadership Programs







# Become a global leader

Maximise your international employment potential with two postgraduate qualifications from two leading universities: Swinburne University of Technology in Melbourne, Australia, and Northeastern University in Boston, USA.

Our Global Leadership Programs have a strong focus on developing creative and strategic leadership skills.

Employers are searching for leaders with imagination and vision. The practical course content in these programs accelerate learning, allowing you to gain two postgraduate qualifications in two years or less.

Teaching is conducted at Swinburne's Hawthorn campus in Melbourne and Northeastern units are taught by American lecturers. There is also the opportunity to travel to Boston to attend classes at Northeastern.

Both Swinburne and Northeastern are ranked among the top 400 universities in the world by the 2013 Academic Ranking of World Universities. They are renowned for providing career-focused education to students from around the world.

## **Global Leadership in International Business**

- Master of Commerce (International Business) and Master of Science in Leadership
- Graduate Diploma of Commerce (International Business) and Graduate Certificate in Leadership

## **Global Leadership in Marketing**

- Master of Marketing and Master of Science in Leadership

## **Global Leadership in Professional Accounting**

- Master of Professional Accounting and Master of Science in Leadership

# Swinburne University of Technology

Swinburne University of Technology is one of Australia's leading teaching and research universities. Our influential links with industry, state-of-the-art facilities and ground-breaking specialist research centres make Swinburne a world-class institution. Swinburne's reputation for educational and research excellence attracts highly qualified academics and educational leaders.

Swinburne was named among the world's top 400 universities and ranked in the top three universities in Melbourne, Australia, by the 2013 Academic Ranking of World Universities.

## Leadership at Swinburne

Strong leadership is about assessing the steps needed for the common good, having the courage to take those steps and exhibiting the persuasive power to gain support. At Swinburne, high-impact leadership teaching aims to develop global leaders who understand these steps and who are courageous and collaborative in tackling global challenges.

The university has established the Swinburne Leadership Institute to conduct interdisciplinary leadership research, leadership seminars and online commentaries to engage the broader community. It works to serve as a trusted resource to improve the quality of leadership. Building a vibrant community of strong and ethical leaders is a central component of the institute's goals.

## Learn through experience

The best way to learn is through experience. Swinburne's strong relationships with industry and business provide unique access and learning opportunities. Industry-driven projects, case studies, research projects, guest lecturers and project-based assignments help you develop resources and skills that bridge the gap between theory and practice.

## Leadership in a global workplace

At Swinburne we understand that the workplace has become a global space and that leadership needs to transform and adapt to meet the challenges this presents. Business is not limited by location or distance and the ability to lead across cultures is vital.

## Research and innovation

Swinburne has an international reputation for quality research that connects science and technology with business and the community. Our focus is on achieving significant innovations that address challenges and advance society. Our researchers foster extensive national and international academic networks and connections with industry, providing excellent opportunities for students.

As part of our vision to become Australia's leading university in the areas of science, technology and innovation by 2020, we are committed to producing outstanding research that is relevant and internationally recognised.

Our research focus will extend to five outcome areas:

- future manufacturing
- sustainable futures
- digital frontiers
- personal and societal wellbeing
- inspirational science and technology.

Swinburne has a number of research centres that bring together leading researchers and provide valuable opportunities for our postgraduate research students.

Visit [www.swinburne.edu.au/research](http://www.swinburne.edu.au/research) for more information about our latest research achievements and programs.

## Hawthorn campus

John St, Hawthorn

**Student population:** 22,000

**Distance from Melbourne city centre:** 6 km (10 minutes by train)

Hawthorn is our main campus and an exciting place to study. It offers a range of facilities and services to help you balance the demands of study with your other interests.

Our Hawthorn campus is set directly behind Glenferrie Road, a lively shopping hub that includes laneways and arcades where you can get a great coffee and find a quiet place to read.

There is a diverse choice of restaurants and cafés plus dozens of shops and boutiques, and a bookshop. Two supermarkets and a number of international grocers mean you'll never have to go far for the essentials.

Visit [www.swinburne.edu.au/aroundswinburne](http://www.swinburne.edu.au/aroundswinburne) to find out about the places students love on and around our Hawthorn campus.

## About Melbourne

Smart, captivating, multicultural, unique, fun, trend-setting, individual and welcoming, Melbourne is the capital city of Victoria and home to four million people.

In 2013 Melbourne was again named the world's most liveable city by the Economist Intelligence Unit's Global Liveability Survey, and is known as Australia's cultural, culinary and sporting capital. A mild climate, magnificent architecture, extensive public transport network, and beautiful parks and public spaces make living in Melbourne a great experience.

## Experiencing Melbourne city and suburbs

In the Melbourne city centre you can discover hidden laneways and explore grand, tree-lined streets while experiencing first-class shopping, dining, theatre and entertainment options.

Melbourne's inner-urban suburbs are also popular destinations: St Kilda offers beaches, clubs, bars and restaurants; Carlton has an Italian feel with coffee shops, pizzerias, bookshops and an arthouse cinema; Prahran is filled with trendy fashion boutiques; and Fitzroy has a bohemian vibe with unique shopping and dining options.

## International students: Living in Melbourne

### Living costs

Living costs will depend on the accommodation you choose and the lifestyle you lead, and as such all costs in this section are indicative only.

Students who are living and studying in Melbourne will require approximately A\$23,000 to A\$30,000 per year for ongoing living costs (not including tuition fees or airfares). Add to this a budget of approximately A\$2300 to A\$5000 for the initial costs of establishing yourself in Melbourne and approximately A\$1000 to A\$2000 if you need to purchase a computer.

Visit [www.swinburne.edu.au/international/living-expenses](http://www.swinburne.edu.au/international/living-expenses)

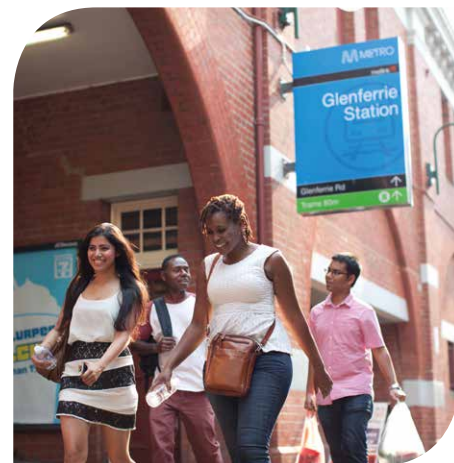
The Australian Government requires prospective student visa applicants and any family members accompanying them to have access to minimum funds to meet living cost requirements.

Visit [www.immi.gov.au/students](http://www.immi.gov.au/students) for more information.

### Accommodation

There is a range of housing options, including the Residential College and student apartments on-campus, as well as private rental, share accommodation and homestay options off-campus.

Visit [www.swinburne.edu.au/international/accommodation](http://www.swinburne.edu.au/international/accommodation) for more information.



# Northeastern University

Northeastern University is a private research university located in the heart of Boston, USA. It is a leader in interdisciplinary research, urban engagement and the integration of classroom learning with real-world experience.

The university's signature co-operative education program, one of the largest and most innovative in the world, has been ranked among the best in the nation by *US News & World Report*. In the 'National Universities' ranking for 2014 Northeastern was ranked 49th, while in the 'Up-and-Coming Schools' category the university was ranked third.

Northeastern offers a comprehensive range of undergraduate and postgraduate programs and educates students for a life of fulfilment and accomplishment, while creating knowledge that meets global and societal needs.

Northeastern provides students with a transformative experience, grounded in experiential learning that ignites their passion for learning while opening up the endless possibilities around them. Students become engaged citizens of the world and confident and resourceful people who realise that their knowledge and action can have positive consequences for their own lives and for the lives of others.

## College of Professional Studies

The Master of Science in Leadership is offered by Northeastern's College of Professional Studies, a leader and innovator in professional and non-traditional learning. Faculty members are academic scholars and industry leaders with experience applying knowledge to the problems and issues of their professions.

## Research merits

Many Northeastern faculty members have garnered national and international acclaim for their achievements in teaching and research, with particular strength in interdisciplinary scholarship.

Northeastern faculty members direct more than 37 research and education centres, highlighting the growing richness of our collaborative research environment. Northeastern is one of only three universities in the USA with a National Science Foundation (NSF) Engineering Research Centre, an NSF Nanomanufacturing Centre and two NSF Integrated Graduate Education and Research Traineeship programs.

## Global experience

Boston is the ultimate college town. The city is a hub of cultural, educational and social activity, yet it's small enough to navigate on foot.

More than 300,000 college students from around the USA and the world call Boston home, and the city is alive with their energy. Northeastern students add their own energy to the mix and are inspired by the different cultures, ideas and experiences they encounter.

High-achieving students with strong leadership potential have the opportunity to participate in the Global Leadership in Boston\* program. This four-week program allows eligible students to complete two units of study at Northeastern in Boston during the northern hemisphere summer.

Students who take part in the Global Leadership in Boston program will be taught by Northeastern's experienced network of mentors, gain a greater global awareness of business practices in a cross-cultural setting and develop knowledge and skills in international leadership.

\*Students who wish to study in the USA must obtain an appropriate visa.

## Campus information

Northeastern's urban campus offers the green spaces and tree-lined pathways of a traditional college campus combined with the energy and diversity of a university set in the heart of a vibrant city.

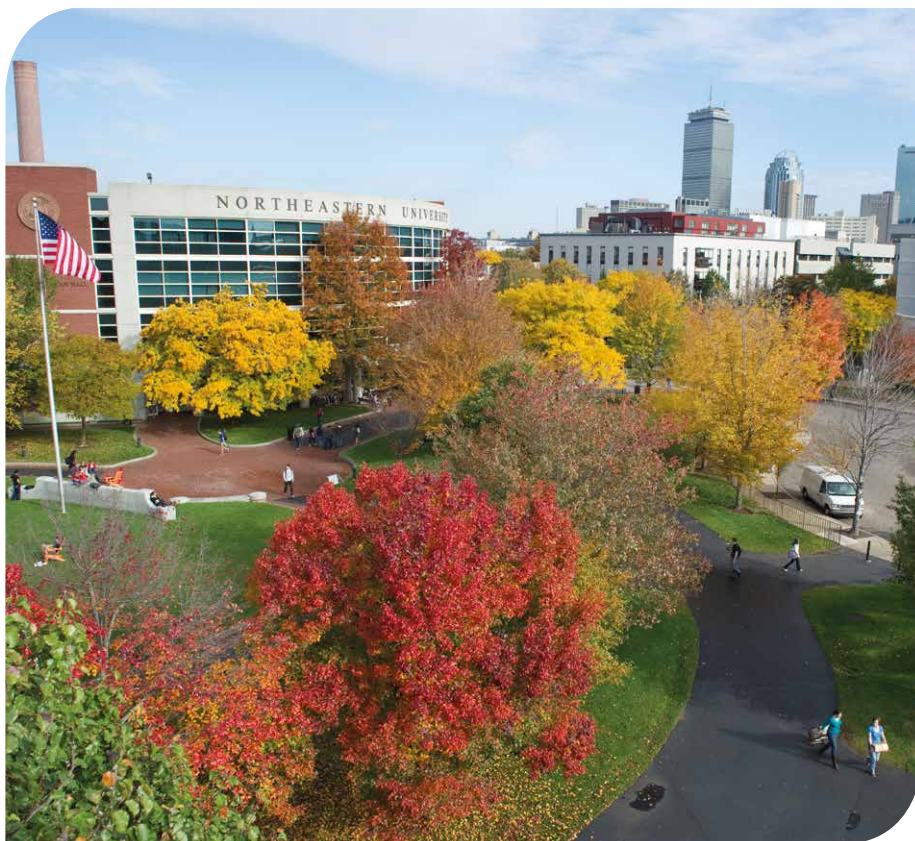
The central location of our campus puts you close to all the city has to offer. Located between the world-renowned Museum of Fine Arts and Symphony Hall on Boston's Avenue of the Arts, the 73-acre main campus is a centre of dynamic intellectual, social and cultural activity. Stylish Newbury Street is within walking distance, with great shopping and dining. Our students can hop on the 'T', Boston's subway, and shop at Quincy Market, eat in the North End, visit the Museum of Science, cheer on the Celtics and Bruins at the TD Garden, or hang out in the funky squares of Cambridge, right across the Charles River.

## A cosmopolitan connection

Boston has been called the 'Athens of America' for its range of educational and civic institutions. Northeastern students often find the city's cultural resources intertwined with their academic and social activities. No matter what their academic or personal interests, the riches of Boston play a part in the everyday life of Northeastern students.

## Beyond Boston

For those students who like to get out of town and explore, the options are endless. Ski in Vermont, view colourful foliage and pick apples in Western Massachusetts and New Hampshire, dig for clams in Maine, tour mansions in Newport and bask on the beaches of Cape Cod.





'The Global Leadership Program gives students space to really think and learn about their leadership style and how they want to use this in the workplace. You come out at the other end of the program with a much clearer view of how you want to work, how you want to lead and who you want to be as a leader. It has been an enriching experience for me.'

**Laura**

Master of Commerce (International Business) Global Leadership Program



# Leadership Stream

All students in the Global Leadership Program undertake units from Northeastern's Leadership Stream: students complete eight units to receive the Master of Science in Leadership or four units to receive the Graduate Certificate in Leadership.

The traditional belief that leadership skills reside solely with a handful of top executives has been replaced by contemporary collaborative models where influence and decision-making is distributed throughout an organisation. The Leadership Stream is designed to assist today's leaders and prepare emerging leaders in meeting the challenges of an increasingly diverse and complex workforce.

Units feature an action-learning approach that is intended to leverage the interdisciplinary backgrounds of participants and help build leadership competencies. All Leadership Stream units are taught by Northeastern academic staff.

## Global Leadership in Boston program

Students undertaking a master program have the opportunity to complete two Leadership Stream units on campus at Northeastern in Boston, USA. The Global Leadership in Boston program lasts four weeks and takes place during Swinburne's Winter Term (usually June to July).

Note: Students who wish to study in the USA must obtain an appropriate visa.

## Units of study

### CORE UNITS

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Building Financial Relationships\*\*

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Creating a High Performance Organisation: Strategic Organisational and HRM Choices\*

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Creating Leadership Capacity: Developing Bench Strength

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Developing the Strategic Leader\*\*

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Developing Your Leadership Capability

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Leading Teams

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Managing Organisational Culture\*\*

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The Ethical Leader\*\*\*

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\*Unit is delivered online.

\*\*Unit is available to students enrolled in master programs only.

\*\*\*Students may undertake this unit on campus at Northeastern, Boston, USA as part of the Global Leadership in Boston program.

# Global Leadership in International Business

## Master of Commerce (International Business) Global Leadership Program

▶ Master of Commerce (International Business) from Swinburne University of Technology

▶ Master of Science in Leadership from Northeastern University

This program offers students specialist knowledge in international business. International business leaders must be equipped to face developments shaping business operations: globalisation, e-business practices, downsizing and rationalisation, cross-cultural leadership, entrepreneurship and the new economy, privatisation and diversity in the marketplace.

To succeed in the international business environment students need to have up-to-date knowledge and be capable of delivering results with these trends in mind. In this program, students learn how to recognise and take advantage of the opportunities and deal with the challenges inherent in international business environments.

### Units of study

Students complete six international business core units plus two elective units. They also complete eight Leadership Stream units; see page 9.

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) to find a full list of elective units.

#### CORE UNITS

Australian Trade and Investment
Business in Asia, Americas and Europe
Global Business Strategy
International Marketing and Research
Introduction to International Business
Trends in International Business

### Recommended sequence of study

This sequence is provided as a guide to completing the required units of study for students who are studying full-time.

YEAR 1
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>
International Marketing and Research
Introduction to International Business
Plus one elective unit <sup>†</sup>
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>
Creating a High Performance Organisation: Strategic Organisational and HRM Choices <sup>*^</sup>
Developing Your Leadership Capability <sup>^</sup>
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>
Australian Trade and Investment
Creating Leadership Capacity: Developing Bench Strength <sup>^</sup> (six weeks)
Leading Teams <sup>^</sup> (six weeks)
YEAR 2
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>
Business in Asia, Americas and Europe
Trends in International Business
Plus one elective unit <sup>†</sup>
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>
Building Financial Relationships <sup>*^</sup>
The Ethical Leader <sup>^</sup>
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>
Developing the Strategic Leader <sup>^</sup> (six weeks)
Global Business Strategy
Managing Organisational Culture <sup>^</sup> (six weeks)

<sup>†</sup>Unit is delivered online.

<sup>^</sup>Unit is taught by Northeastern academic staff.

<sup>\*</sup>Students may undertake this unit on campus at Northeastern, Boston, USA as part of the Global Leadership in Boston program.

<sup>†</sup>Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for a full list of elective units.

### Admission requirements

Applicants should have a recognised bachelor degree and submit a 500- to 750-word statement outlining their suitability for the program.

Relevant work experience is preferred but not essential.

Note: No exemptions or Recognition of Prior Learning will be granted for this program.

### Location

Swinburne's Hawthorn campus in Melbourne, Australia.

Students also have the opportunity to undertake part of the program at Northeastern in Boston, USA as part of the Global Leadership in Boston program; see page 9.

### English language requirements

Students from institutions teaching in languages other than English must provide evidence of English-language proficiency.

General prerequisites include one of:

- IELTS: 6.5 overall (no band score below 6.0)
- Paper-based TOEFL: 550 (minimum TWE 5)
- Internet-based TOEFL: 79.

### Duration

Two years full-time or equivalent part-time

Note: Due to visa restrictions, international students must study full-time.

### Intakes

February, August

### Fees

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for information about program fees.

## Graduate Diploma of Commerce (International Business) Global Leadership Program

▶ Graduate Diploma of Commerce (International Business) from Swinburne University of Technology

▶ Graduate Certificate in Leadership from Northeastern University

This program offers students knowledge in international business and leadership to enhance entry to the international workforce. International business has become an area in which all organisations can grow and its study is relevant to all industry sectors.

On completion, students may continue on to the Master of Commerce (International Business) Global Leadership Program.

### Units of study

Students complete five international business units. They also complete four Leadership Stream units; see page 9.

#### CORE UNITS

Australian Trade and Investment

Business in Asia, Americas and Europe

International Commercial Law

International Marketing and Research

Introduction to International Business

### Recommended sequence of study

This sequence is provided as a guide to completing the required units of study for students who are studying full-time.

#### YEAR 1

##### SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)

Australian Trade and Investment

International Commercial Law

International Marketing and Research

Introduction to International Business

##### WINTER TERM: JUNE–JULY (SIX WEEKS)

Building Financial Relationships<sup>\*^</sup>

Developing Your Leadership Capability<sup>^</sup>

##### SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)

Business in Asia, Americas and Europe

Creating Leadership Capacity: Developing Bench Strength<sup>^</sup> (six weeks)

Leading Teams<sup>^</sup> (six weeks)

<sup>\*</sup>Unit is delivered online.

<sup>^</sup>Unit is taught by Northeastern academic staff.

### Admission requirements

A recognised bachelor degree. Relevant business experience is preferred but not essential.

Note: No exemptions or Recognition of Prior Learning will be granted for this program.

### Location

Swinburne's Hawthorn campus in Melbourne, Australia.

### English language requirements

Students from institutions teaching in languages other than English must provide evidence of English-language proficiency.

General prerequisites include one of:

- IELTS: 6.5 overall (no band score below 6.0)
- Paper-based TOEFL: 550 (minimum TWE 5)
- Internet-based TOEFL: 79.

### Duration

One year full-time or equivalent part-time

Note: Due to visa restrictions, international students must study full-time.

### Intakes

February, August

### Fees

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for information about program fees.

# Global Leadership in Marketing

## Master of Marketing Global Leadership Program

► Master of Marketing from  
Swinburne University of Technology

► Master of Science in Leadership  
from Northeastern University

The study of marketing is relevant to all areas of business; it is one of the most powerful tools in business.

This program offers specialist knowledge in all aspects of marketing. It prepares students to engage and identify marketing opportunities in the environments in which present and future organisations operate. Students gain skills and knowledge that can be applied to both private/corporate and not-for-profit business situations. Practical application and case studies are key features of the program.

### Units of study

Students complete seven marketing core units plus one elective unit. They also complete eight Leadership Stream units; see page 9.

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) to find a full list of elective units.

CORE UNITS	
<b>GROUP 1</b>	
Customer Behaviour and Management	
Marketing Fundamentals and Practices	
Marketing Planning	
Marketing Project Management	
Marketing Research Fundamentals	
Marketing Strategy Development	
<b>GROUP 2</b>	
Information Analysis	
Marketing Decision Tools	

### Recommended sequence of study

This sequence is provided as a guide to completing the required units of study for students who are studying full-time.

YEAR 1
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>
Customer Behaviour and Management
Marketing Fundamentals and Practices
Marketing Research Fundamentals
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>
Creating a High Performance Organisation: Strategic Organisational and HRM Choices* <sup>^</sup>
Developing Your Leadership Capability <sup>^</sup>
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>
Creating Leadership Capacity: Developing Bench Strength <sup>^</sup> (six weeks)
Leading Teams <sup>^</sup> (six weeks)
Marketing Planning

YEAR 2
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>
Marketing Project Management
Plus one core unit from group 2
Plus one elective unit <sup>†</sup>
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>
Building Financial Relationships* <sup>^</sup> <sup>#</sup>
The Ethical Leader <sup>^</sup> <sup>#</sup>
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>
Developing the Strategic Leader <sup>^</sup> (six weeks)
Managing Organisational Culture <sup>^</sup> (six weeks)
Marketing Strategy Development

\*Unit is delivered online.

<sup>^</sup>Unit is taught by Northeastern academic staff.

<sup>#</sup>Students may undertake this unit on campus at Northeastern, Boston, USA as part of the Global Leadership in Boston program.

<sup>†</sup>Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for a full list of elective units.

### Admission requirements

Applicants should have a recognised bachelor degree and submit a 500- to 750-word statement outlining their suitability for the program.

Relevant work experience is preferred but not essential.

Note: No exemptions or Recognition of Prior Learning will be granted for this program.

### Location

Swinburne's Hawthorn campus in Melbourne, Australia.

Students also have the opportunity to undertake part of the program at Northeastern in Boston, USA as part of the Global Leadership in Boston program; see page 9.

### English language requirements

Students from institutions teaching in languages other than English must provide evidence of English-language proficiency.

General prerequisites include one of:

- IELTS: 6.5 overall (no band score below 6.0)
- Paper-based TOEFL: 550 (minimum TWE 5)
- Internet-based TOEFL: 79.

### Duration

Two years full-time or equivalent part-time

Note: Due to visa restrictions, international students must study full-time.

### Intakes

February, August

### Fees

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for information about program fees.

# Global Leadership in Professional Accounting

## Master of Professional Accounting Global Leadership Program

### ▶ Master of Professional Accounting from Swinburne University of Technology

### ▶ Master of Science in Leadership from Northeastern University

This program offers students the opportunity to specialise in accounting for professional recognition. Accounting is the language of business and the skills taught in this program are relevant to many areas of professional interest, including marketing, economic forecasting, finance and engineering.

Knowledge of accounting and finance can help individuals and organisations understand how to use resources to the best advantage. The program provides students with the technical, practical, analytical and creative skills required to effectively deal with accounting and finance issues in planning and decision-making.

### Units of study

Students complete 10 professional accounting units. They also complete eight Leadership Stream units; see page 9.

#### CORE UNITS

Accounting Information Systems
Accounting Principles
Australian Company Law
Australian Contract Law
Business Modelling and Analysis
Corporate Financial Management
Economics
Financial Accounting Theory
Financial Reporting
Managerial Accounting

### Recommended sequence of study

This sequence is provided as a guide to completing the required units of study for students who are studying full-time.

YEAR 1	
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>	
Accounting Information Systems	
Accounting Principles	
Australian Contract Law	
Business Modelling and Analysis	
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>	
Creating a High Performance Organisation: Strategic Organisational and HRM Choices*^	
Developing Your Leadership Capability^	
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>	
Corporate Financial Management	
Creating Leadership Capacity: Developing Bench Strength^ (six weeks)	
Leading Teams^ (six weeks)	
YEAR 2	
<b>SEMESTER 1: FEBRUARY–JUNE (12 WEEKS)</b>	
Australian Company Law	
Economics	
Financial Reporting	
Managerial Accounting	
<b>WINTER TERM: JUNE–JULY (SIX WEEKS)</b>	
Building Financial Relationships*^#	
The Ethical Leader*^#	
<b>SEMESTER 2: AUGUST–NOVEMBER (12 WEEKS)</b>	
Developing the Strategic Leader^ (six weeks)	
Financial Accounting Theory	
Managing Organisational Culture^ (six weeks)	

\*Unit is delivered online.  
^Unit is taught by Northeastern academic staff.  
#Students may undertake this unit on campus at Northeastern, Boston, USA as part of the Global Leadership in Boston program.

### Admission requirements

Applicants should have a recognised bachelor degree and submit a 500- to 750-word statement outlining their suitability for the program.

Note: No exemptions or Recognition of Prior Learning will be granted for this program.

### Location

Swinburne's Hawthorn campus in Melbourne, Australia.

Students also have the opportunity to undertake part of the program at Northeastern in Boston, USA as part of the Global Leadership in Boston program; see page 9.

### English language requirements

Students from institutions teaching in languages other than English must provide evidence of English-language proficiency.

General prerequisites include one of:

- IELTS: 6.5 overall (no band score below 6.0)
- Paper-based TOEFL: 550 (minimum TWE 5)
- Internet-based TOEFL: 79.

### Duration

Two years full-time or equivalent part-time

Note: Due to visa restrictions, international students must study full-time.

### Intakes

February, August

### Fees

Visit [www.swinburne.edu.au/globalprograms](http://www.swinburne.edu.au/globalprograms) for information about program fees.

# How to apply

Follow these steps carefully to ensure your application is processed promptly.

## International students

If you need assistance with your application you can email our application adviser at [international@swinburne.edu.au](mailto:international@swinburne.edu.au)

You can also speak with a registered Swinburne representative in your home country.

Visit [www.swinburne.edu.au/international/representatives](http://www.swinburne.edu.au/international/representatives) to view a list of Swinburne representatives.

### 1 Choose the program that suits your interests and career goals

- Collect any documents you may require to apply to receive credit for previous study and/or experience.
- Visit [www.swinburne.edu.au/international/courses](http://www.swinburne.edu.au/international/courses) to check application closing dates.

### 2 Complete the application form

- Visit [www.swinburne.edu.au/international/apply](http://www.swinburne.edu.au/international/apply) to download a copy of the postgraduate application form.
- Read the application form carefully and provide all of the required documents so we can assess your application.
- Sign the declaration.

### 3 Attach additional required documents (if applicable) to your application form

These documents include:

- certified academic transcripts with grading system
- English translations where applicable
- certified English proficiency test results
- referee reports (if applicable)
- copy of passport (photo page and relevant visa page, if applicable).

### 4 Submit your application form and required documents

You can send your completed application form along with relevant documents to your registered Swinburne representative or send it directly to Swinburne at:

Swinburne International  
PO Box 218  
HAWTHORN VIC 3122  
AUSTRALIA

Email: [international@swinburne.edu.au](mailto:international@swinburne.edu.au)  
Fax: +61 3 9818 3648

### 5 Receive your offer via email

Swinburne will assess your application. If you are successful you will receive a letter of offer via email.

Note: If you receive a conditional offer, you will be required to meet the condition(s) outlined in your offer letter.

## Domestic students

Note: Domestic students include Australian citizens and permanent residents.

### 1 Choose the program that suits your career goals

### 2 Complete an application form

Visit [www.swinburne.edu.au/postgrad/apply](http://www.swinburne.edu.au/postgrad/apply) to download a postgraduate application form.

### 3 Supporting documentation

Gather and attach the relevant documents to your application form, including:

- certified copy of your birth certificate, Australian passport or certificate of Australian citizenship
- certified copies of all your academic transcripts (with grading system) and degree certificates
- curriculum vitae (résumé).

### 4 Submit your application

You can lodge your application in person at studentHQ, Wakefield Place, Hawthorn (open 9am to 5pm); via email to [enrol@swinburne.edu.au](mailto:enrol@swinburne.edu.au) (scan and attach all relevant documents); or by post to:

Admissions (H5)  
Swinburne University of Technology  
PO Box 218  
HAWTHORN VIC 3122

### 5 Confirmation

You will receive an acknowledgement email once your application has been received. All applicants will be acknowledged and advised on the outcome of their applications.

If your application is successful, please contact Swinburne's National Recruitment Admissions at [enrol@swinburne.edu.au](mailto:enrol@swinburne.edu.au) to accept or decline your offer. After you have accepted your offer, Swinburne will send you an enrolment package – you must follow the steps outlined in the enrolment package to enrol in your program.



## ► FURTHER INFORMATION

1800 897 973 (within Australia)  
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