



**INTERNATIONAL STUDENT  
WELCOME GUIDE**





# WELCOME TO VINUNIVERSITY

VinUniversity is a private, not-for-profit university established by Vingroup – the largest private conglomerate in Vietnam. We offer a variety of undergraduate and graduate programs in a wide range of disciplines, all taught in English by world-class faculty. Our students come from all over the world, creating a diverse and vibrant learning environment.

Our international students are not just part of the VinUniversity family, they are ambassadors of their cultures and essential contributors to our global dialogue. At VinUniversity, we celebrate this diversity daily, ensuring that every voice is heard and every perspective valued. Together, we're not just building a university, we're creating a global community of leaders, thinkers, and innovators.

This handbook is designed to provide you with the information you need to know to make the most of your time at VinUniversity. We encourage you to read it carefully and refer to it often.

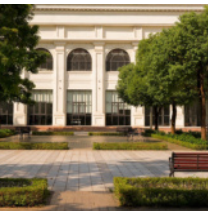
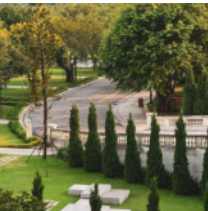


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## CAMPUS OVERVIEW

The campus is located in Vinhomes Ocean Park in the Gia Lam District, Hanoi, Vietnam, with a total area of 420 hectares. With only a 19% building density and with 117 hectares dedicated to trees and natural areas, the campus will be an ideal setting for self-directed and collaborative learning, peaceful introspection, and inspirational beauty.



# MEET THE STAFF OF STUDENT AFFAIRS MANAGEMENT



**Nguyen Thuy Linh**  
([linh.nt3@vinuni.edu.vn](mailto:linh.nt3@vinuni.edu.vn))  
Head of S.A.M

**Dao Thuc Hanh**  
([hanh.dt@vinuni.edu.vn](mailto:hanh.dt@vinuni.edu.vn))  
Administration  
International Students

**Le Bao Anh**  
([anh.lb@vinuni.edu.vn](mailto:anh.lb@vinuni.edu.vn))  
Dormitory Manager  
International Students  
Digital Platform



**Pham Thu Nga**  
([nga.pt@vinuni.edu.vn](mailto:nga.pt@vinuni.edu.vn))  
Student Council  
Young Change Maker Program  
OASIS Program

**Nguyen Thi Thanh Tu**  
([tu.ntt@vinuni.edu.vn](mailto:tu.ntt@vinuni.edu.vn))  
Student Club  
Work Study Program

**Ngo Van Dung**  
([dung.nv@vinuni.edu.vn](mailto:dung.nv@vinuni.edu.vn))  
Wellbeing Counselor



**PRE-ARRIVAL  
INFORMATION**

# PRE-PACKING CHECKLIST

## Essential Documents & Finances

- Passport & Student Visa Letter
- University Admission Letter & Official Documents
- Emergency Contacts List (family, embassy, university support numbers)
- Copies of Important Documents (passport, visa letter, insurance, academic records, airline ticket - both digital and printed)
- USD cash for visa-on-arrival fee (approx. \$140) and dorm deposits
- Credit/Debit Card (international enabled)

## Clothing & Weather Essentials

- Summer Clothes (T-shirts, shorts, cotton shirts, dresses)
- Rain Essentials (umbrella, raincoat, waterproof shoes)
- Winter Clothes (hoodies, sweaters, jackets) — Hanoi can get as low as 10-15°C
- Comfortable Shoes (sneakers, flip-flops, formal shoes)
- Traditional/Cultural Attire (for cultural nights and events)
- Caps/Hats & Sunglasses

## Health, Personal Care & Hygiene

- Prescription Medicines & Doctor's Note
- Basic First Aid Kit (painkillers, band-aids, antiseptic cream, thermometer)
- Toiletries (toothbrush, toothpaste, soap, shampoo, deodorant, razor, nail clippers)
- Skincare Products (bring initial supply from home)
- Insect Repellent & Sunscreen
- Reusable Water Bottle with Filter



## TYPES OF VISAS AVAILABLE FOR STUDENTS

Student visa (visa DH): This visa is issued to international students only and it allows you to stay for up to 12 months before renewal. For more details visit the policy page using this link.

<http://policy.vinuni.edu.vn/all-policies/study-visa-guidelines-for-international-students/>



### Electronics & Gadgets

- Laptop & Charger
- Smartphone (unlocked for local SIM use)
- Power Adapter & Voltage Converter (Vietnam uses Type A, C, and F plugs — 220V)
- Power Bank
- Noise-Canceling Headphones

### Study & Stationery Supplies

- Notebooks & Pens
- Folder for Important Documents
- Sturdy Backpack/Bag
- Sticky Notes, Highlighters & Markers
- Scientific Calculator (if required for your course)

### Kitchen & Food Essentials

- Instant Food & Snacks from Home
- Cooking Utensils (buy locally — frypan, pot, spatula, knife, cutting board, bowls, plates, spoons)
- Reusable Cutlery & Travel Mug
- Small Tupperware Containers
- Coffee/Tea from Home (optional)

### Travel & Exploration Gear

- Small Travel Backpack
- Google Maps Downloaded Offline
- Guidebook or Phrasebook (optional)
- International Driving License (if you plan to rent/ride a motorbike)

### Dorm & Daily Living Essentials

- Bedsheet, Pillow, Blanket & Covers (provided by dorm but returned after one week — can bring or buy your own)
- Padlock & Small Safe Box
- Mini Desk Lamp
- Door Hook/Hangers
- Vacuum Storage Bags



### FINAL PACKING TIPS!

- Pack Light & Buy Locally – Many items are available in Vietnam at reasonable prices.
- Visa-on-Arrival Fee (135 USD, Subject to Change) – Bring this amount in cash.
- Consider Luggage Weight Limits – Airlines have baggage restrictions.
- Prioritize Essentials & Budget-Friendly Items – Bring what you truly need first.

## 4 SEASONS IN HANOI

### Spring (February - April)

This is widely considered the most pleasant season in Hanoi. Expect comfortable temperatures ranging from 23°C to 28°C with low humidity and occasional light drizzles. It's a perfect time for sightseeing and exploring the city's outdoor activities.



### Summer (May - August)

The hottest and most humid months in Hanoi. Temperatures soar between 30°C to 38°C with frequent afternoon showers. You should wear light, breathable clothing and be prepared for rain showers by carrying umbrella or water-resistant jacket.

### Autumn (September - November)

Autumn brings a gentle shift, with temperatures ranging from 22°C to 28°C. Humidity dips, making it perfect for outdoor adventures. This season boasts stunning fall foliage and offers a great balance for sightseeing and cultural experiences.



### Winter (December - January)

Temperatures can drop as low as 6°C with dryness. We suggest you wear warm clothes and apply moisturizer, such as lotion and lip balm.



# ARRIVAL AND SETTLING IN

# IMMIGRATION PROCEDURES & AIRPORT PICKUP SERVICE

## I. Prior Arrangements:

- **Admission Confirmation:** Ensure that you have received an official Letter of Acceptance from VinUniversity admission office. In case you haven't received any, contact [admission@vinuni.edu.vn](mailto:admission@vinuni.edu.vn).
- **Visa Approval Letter:** Before heading to your local airport, make sure to collaborate with the Admissions Office to obtain a visa approval letter from the Vietnamese Immigration Department. This letter is essential for visa processing upon arrival.
- **Passport & Photos:** Your passport must be valid for at least six months beyond your stay; carry two passport-sized photos (typically 4x6 cm with a white background).

## 2. Upon Arrival at Noi Bai Airport:

### Follow Arrival Signage:

- As you disembark, follow the "Arrivals" signs to the immigration area.
- Proceed to the Visa on Arrival Counter: Follow signs directing you to the "Visa on Arrival" or "Landing Visa" counter, located before the immigration checkpoints.

### Submit Required Documents:

- **Visa Approval Letter:** Present the original or a printed copy.
- **Passport:** Ensure it's valid for at least six months beyond your intended stay.
- **Completed Entry and Exit Form (NAS):** Forms are available at the counter; alternatively, the Admissions Office may provide this in advance.
- **Passport-Size Photographs:** Typically, two 4x6 cm photos with a white background are required.



Welcome to Hanoi, Vietnam! You have just arrived and now you're on your way to get your student visa and your baggage. Your venture towards VinUniversity starts right after you step out the airport. Unsure of what to do when you arrive?

Here is a step-by-step guide on what to do after you land at Noi Bai airport.



### Pay the Stamping Fee:

The fee is payable in cash in USD with approximate costs varying by visa type such as follow:

Single entry visa: 25 USD

Multiple entries visa with the duration of:

- 03 months: 50 USD
- More than 03 months to 06 months: 95 USD
- More than 06 months to 1 year: 135 USD

### 3. Post - Arrival

#### Customs and baggage claim process

#### 1 Follow Signage:

After clearing immigration, follow the clear signs directing you to the baggage claim area, typically located on the first floor.

#### 2 Locate Your Carousel:

Check the display screens to identify the carousel assigned to your flight. Keep your baggage claim tags handy for verification and for you to easily locate your luggages from the carousel.

#### 3 Proceed to Ground Transportation:

Follow the signs to the exit, where you'll find various ground transportation options such as taxis, GrabCars, or shuttle buses to reach your destination; VinUniversity!

#### 4 Final Checks:

After clearing customs, make sure you have all your belongings, your customs declaration receipt (if applicable), and any other documents before exiting the terminal.

#### 5 Collect Your Luggage:

Once you see your baggage, claim it and proceed to the final check. If any luggage is missing or delayed, immediately visit the Airlines staff at their Lost and Found; or Noi Bai Airport Security Center at hotline **0243.5842627** or Lost and Found Department - Noi Bai International Terminal at hotline **0983774546**, Email: [talsanboquen@gmail.com](mailto:talsanboquen@gmail.com) for assistance.

# TRANSPORTATION FROM AIRPORT TO VINUNIVERSITY

There are many modes of transport in order to get to VinUniversity. The travel options include booking using apps like Grab or Klook, Vinbus that pass by the airport and travel to Ocean Park 1 where VinUniversity is located, or through taxis that are parked around the airport. Here are some of the options you can choose and crucial information that you would need to know to ensure safe travels!



## VINBUS

This eco-friendly electric bus connects the airport directly to the Vinhomes Ocean Park, where VinUniversity is located. The route E10 goes from Noi Bai airport to Vinhomes where VinUniversity is located. The fare for this kind of bus is only 9,000 VND but it is advisable to get a private vehicle service to ensure safety.

## GREEN SM

Dedicated to sustainable and eco-friendly solutions in environmental management and technology. They promote green practices across industries, focusing on renewable energy, waste management, and sustainability education to create a positive impact on businesses and the environment.



## TAXI

Official airport taxis are readily available outside the terminal. It's advisable to choose reputable companies to ensure fair pricing. The average prices range from these types of transport ranges from 350.000 VND to 650.000 VND

## Approximate costs & estimated travel time



**Travel time:** Noi Bai airport is approximately 40 km away from VinUniversity and the average travel time between the two locations is 45 minutes up to 90 minutes. The time can vary depending on the time of day, mode of transport, and the amount of traffic.

**Approximate costs:** Depending on the time of the day and the type of vehicle you take, listed below are the estimated or approximate costs of the mode of transport from Noi Bai airport to VinUniversity. These prices can still vary based on different factors:

|                           |                           |
|---------------------------|---------------------------|
| Morning (06:00 - 12:00)   | 300,000 VND - 450,000 VND |
| Afternoon (12:00 - 18:00) | 350,000 VND - 500,000 VND |
| Evening (18:00 - 22:00)   | 400,000 VND - 600,000 VND |
| Midnight (22:00 - 06:00)  | 450,000 VND - 650,000 VND |

## Available airport pickup services for new students



Unsure of where to find the right vehicle and how to come to VinUniversity? Whether you're alone or you're accompanied by your guardian or a fellow student, you can contact the VinUniversity admissions office and they can arrange a pickup service for you. VinUniversity offers a complimentary airport pickup service for newly admitted students arriving at Noi Bai International Airport in Hanoi. This service is designed to ensure a smooth transition for students to the VinUniversity campus. Students should coordinate with the **Admissions Office** to schedule their pickup. It's essential to provide your arrival details, including flight information and arrival time, well in advance to ensure availability.

Contact Information:




Admissions Office Email: [admission@vinuni.edu.vn](mailto:admission@vinuni.edu.vn)

Phone: +84 981 008 189

# GETTING A SIM CARD & SETTING UP INTERNET SERVICE

## Where to buy SIM cards & recommended mobile carriers (Viettel, Vinaphone, Mobifone).

Listed below are some of the options you can choose for your SIM cards. They are often available at authorized mobile phone retailers and even at Noi Bai International Airport.

|  |  |  |  |
|--|--|--|--|
| <br><b>Viettel</b>   | <b>ST70K Package:</b> <ul style="list-style-type: none"><li>• Data: 500 MB per day (15 GB per month)</li><li>• Price: 70,000 VND</li><li>• Validity: 30 days</li></ul> | <b>ST90K Package:</b> <ul style="list-style-type: none"><li>• Data: 1 GB per day (30 GB per month)</li><li>• Price: 90,000 VND</li><li>• Validity: 30 days</li></ul> | <b>Registration:</b> <ul style="list-style-type: none"><li>• Via SMS: Text "ST70K" or "ST90K" to 191.</li><li>• Via USSD: Dial *098# and follow the prompts.</li></ul>                                   |
| <br><b>Vinaphone</b> | <b>MAX100 Package:</b> <ul style="list-style-type: none"><li>• Data: 1.2 GB</li><li>• Price: 100,000 VND</li><li>• Validity: 30 days</li></ul>                         | <b>MAX200 Package:</b> <ul style="list-style-type: none"><li>• Data: 3 GB</li><li>• Price: 200,000 VND</li><li>• Validity: 30 days</li></ul>                         | <b>Registration:</b> <ul style="list-style-type: none"><li>• Via SMS: Text "DK MAX100" or "DK MAX200" to 888.</li><li>• Note: Ensure your SIM is registered; registration requires a passport.</li></ul> |
| <br><b>Mobifone</b>  | <b>HD70 Package:</b> <ul style="list-style-type: none"><li>• Data: 3.8 GB</li><li>• Price: 70,000 VND</li><li>• Validity: 30 days</li></ul>                            | <b>HD90 Package:</b> <ul style="list-style-type: none"><li>• Data: 5.5 GB</li><li>• Price: 90,000 VND</li><li>• Validity: 30 days</li></ul>                          | <b>Registration:</b> <ul style="list-style-type: none"><li>• Via SMS: Text "DK HD70" or "DK HD90" to 999.</li><li>• Note: Ensure your SIM is registered; registration requires a passport</li></ul>      |

### Setting Up Internet Service

1. Open your wi-fi settings choose " VinUni Students".
2. Click and open the interference for your chosen wifi.
3. To connect to Wi-Fi, click on the "identity" and fill in your VinUniversity email address that was provided to you when you got admitted and put your VinUniversity email password on the "password" tab.
4. You should be able to access the Wi-Fi that was designated to your faction. Enjoy your 24-hour connection to the university Wi-Fi!



# BANKING AND CURRENCY EXCHANGE

## Steps in opening a bank account

- **Visit the local bank you chose to open your account with**

Most of the banks around Hanoi and Oceanpark have staffs that can speak english so you won't have to worry about the possible language barrier

- **Gather the required documents**

Make sure to gather all the required documents above to ensure a smooth process when opening your account

- **Complete the application forms**

Fill out the designated application forms that the bank teller will give you. In case you don't understand certain information, don't be shy to ask the bank teller. Asking a vietnamese friend to accompany you is also a great idea to ensure you can easily fill out these forms.

- **Receive your account detail and account activation**

After completing these steps, you can wait until the bank can process your account activation. These typically last for a few minutes to 14 days depending on the bank you choose. To ensure a smooth bank transaction for your account, it is recommended to download the designated app from your bank account. ATM cards can usually be acquired only after living in Vietnam for a few months.



There are several banks all across Vietnam that can help you with your financial state when you arrive. They offer services like currency exchange, receiving money, and using their designated apps for your transaction all through your life here in Hanoi, Vietnam.

Opening a bank account is quite easy and can be completed in a few steps. Most of these banks have the same requirements so it's not hard to open your own bank account for your transactions.

Language barrier isn't a problem since banks around Hanoi usually have a designated teller who can help you with your transactions. Listed below are some of the ways you can get banking services and currency exchange for your financial needs.

## Currency exchange

Exchanging currency in Hanoi is straightforward. Noi Bai Airport has several currency exchange booths, and their English-speaking staff make the process easy for foreigners. Alternatively, you can exchange currency at local banks (such as those listed above) after opening an account. While you might need some identification documents, the process of converting your currency to Vietnam Dong (VND) is generally quite simple.



## Different banks across Vietnam



# OVERVIEW OF VIETNAMESE CULTURE & CUSTOMS



[Click HERE for Video](#)





# INTERNATIONAL STUDENT LIFE AT VINUNIVERSITY

# DORMITORY REGISTRATION GUIDE

## Receive Accommodation Information

- All students will receive an official notification via their VinUni email regarding dormitory registration.
- This notification will include a dormitory registration form, outlining available accommodation types, housing policies, and submission deadlines.

## Complete the Dormitory Registration Form

- Students must fill out the dormitory registration form within the specified deadline.
- In this form, students can indicate their accommodation preferences, including:
  - Preferred apartment type (8-bed, 4-bed, or 2-bed apartment).
  - Roommate preferences (if applicable).
  - Any specific requirements related to accommodation.

## Dormitory Assignment & Confirmation

- The Student Housing Office will review applications and assign accommodations based on availability and diversity considerations (college, nationality, and hometown).
- First-year students will receive a confirmation email with details about their dormitory placement, move-in date, and check-in procedures.

## Move-In & Orientation

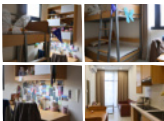
- Upon arrival, students must check in at the Dormitory Management Office to receive their room key and dormitory regulations.
- A dormitory orientation session will be conducted to help students settle in and understand dormitory policies.



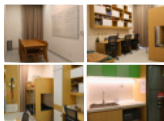
VinUniversity provides on-campus accommodation for all students as part of its co-living and co-learning model. To register for dormitory housing, follow the steps below:



**2-person bedroom**



**4-person bedroom**



**8-person bedroom**



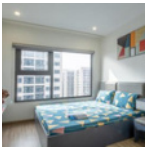
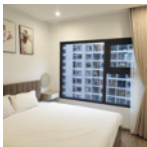
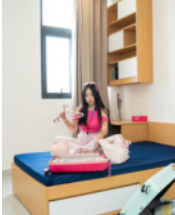
Dorm tour

# OFF-CAMPUS HOUSING

Beyond the first-year dorms, VinUni supports off-campus accommodation at Vinhomes Ocean Park, just a short walk away. Options include:

- Studios
- 1-bedroom, 2-bedroom, and 3-bedroom apartments

Exchange students can also rent apartments within walking distance in the Vinhomes Apartment Buildings.



# DINING OPTIONS

Our campus features two amazing food courts:

- **Foodology**
- **The Little Kitchen**

These dedicated spaces provide a wide array of delicious and affordable meal options, exclusively available to VinUni students, faculty, and staff.



**Fresh Garden** – Quick breakfast to go  
Running late for class? Grab a quick and delicious breakfast from Fresh Garden bakery! You can enjoy a freshly made bánh mì and coffee from Highlands Coffee or a hot dumpling from the nearby convenience store.



**Highlands** - a well-known and popular coffee chain in Vietnam brought onto campus to provide students with a convenient and familiar option for snacks and drinks, offering them more choices within the university environment.

# CONVENIENCE STORES

## Nearby Convenience Stores & Grocery Options

For quick and easy grocery shopping or personal item restocking, VinUniversity students have access to several nearby convenience stores:



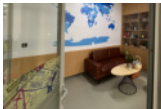
**WinMart & WinMart+** is a very popular supermarket and convenience store system in Vietnam in general and in the Vinhomes Ocean Park area in particular. This chain system offers consumers a diverse selection of quality goods and services, fully meeting the shopping experience needs of all customers, from affordable to high-end.



**Circle K Vietnam** is one of the franchised store chains present in major cities across Vietnam. Circle K stores sell a wide variety of essential consumer goods, cosmetics, dry foods, and notably, their fast-food counter is always bustling with customers during peak hours.

# STUDENT SPACES

**International support center (ISC):** Did you know international students at VinUniversity have their own special hangout spot? The International Support Center (ISC) is right on the 1st floor of Building I. It's the perfect place to chill, make new friends, and connect with other international students from around the globe!



**Study spaces:** You can study in many areas on campus, such as: learning areas in building I, building C, reading room in the dormitory, outdoor areas in the garden, etc. Moreover, The 24/7 learning space, as in its name, is always opened.

**Group project:** Teamwork in university is a must! Whether you need a space to brainstorm with your teammates or form a group study with your friends, check out our group discussion rooms in the library and entrepreneurship lab.



## **VinUniversity Store**

Opened 9AM - 5.30PM Mon-Fri, the VinUniversity Store located at 1st floor I building can provide information relating to student life services, as well as assist you in connecting with the appropriated resources. You can also purchase original VinUni merchandise here.

# SHOPPING MALLS & OTHER OPTIONS

As a busy student, food delivery apps can be a convenient solution for meals and grocery shopping:



## Shopee (Food Section & More)

Download the app to order groceries and meals quickly.



**Grab (Food & Services)** – Order food from fast-food chains (KFC, Texas Chicken, cake shops) or traditional Vietnamese restaurants

If you prefer a more extensive shopping experience during your free time, consider visiting:



**Vincom Mega Shopping Mall** – Houses various retail stores, restaurants, and lifestyle services. WinMart (located on 2nd Floor) is highly recommended for efficient shopping, providing all essentials in one place without the overwhelming scale of a large mall.



**AEON Mall Long Bien** – A full-scale shopping center with supermarkets, clothing stores, and entertainment options.

## Special Dietary Needs & Halal Options

For students with dietary or religious restrictions, here are some recommended options:

- **Om Indian Restaurant & Bar** – Offers vegan-friendly dishes.
- **Fatiha Food** – Specializes in Halal meats and meals that are available for delivery.
- **Banh Mi Hai Trung (Circle K)** – A convenient option for a quick bite.

# EXPENSES



| No.             | Expense                            |                            | Amount (VND)              |               |                            |
|-----------------|------------------------------------|----------------------------|---------------------------|---------------|----------------------------|
| 1               | Housing                            |                            | ~ 4.000.000               | per month     |                            |
| 2               | Food                               |                            | ~ 5.000.000               | per month     |                            |
| 3               | Health care                        | Health insurance           | ~ 4.570.000               | for 12 months |                            |
|                 |                                    | Out-of-pocket              | Doctor consultation       | ~ 300.000     | per visit (every 3 months) |
|                 |                                    |                            | Specialist consultation   | ~ 1.000.000   | per visit (every 3 months) |
|                 |                                    |                            | Prescription Medication   | ~ 200.000     | per month                  |
|                 |                                    |                            | Basic dental check-up     | ~ 300.000     | per visit (every 3 months) |
| Health check-up | ~ 2.000.000                        | per visit (every 6 months) |                           |               |                            |
|                 |                                    |                            | ~ 1.000.000 VND per month |               |                            |
| 4               | Social activity and basic shopping |                            | ~ 2.000.000               | per month     |                            |
| 5               | Visa                               |                            | ~ 3.500.000               | for 12 months |                            |

## Money saving tips

- Track Your Expenses: Using apps like **Money Lover** or **Spendee**
- Eat like a local: Vietnamese street food is delicious and much cheaper than the international restaurants.
- Prepare your own meals: stores like **WinMart** and local wet markets offer fresh, affordable ingredients, and the **JC kitchen** in the dormitory is always open for use.
- Save on Transport by taking advantage of public buses
- Withdraw larger amounts at ATMs to reduce withdrawal fees
- Join **Facebook groups** like "**Expats in Vietnam**" to find second-hand furniture or electronics at a lower price.



# ▶ ACADEMIC SUPPORT & UNIVERSITY RESOURCES

# OFFICE OF UNIVERSITY REGISTRAR: YOUR ACADEMIC HUB



The Registrar's Office is dedicated to supporting your success by providing essential services and guidance regarding academic aspects from enrollment verification to navigating complex degree requirements throughout your time at VinUniversity.

#### **Registrar's Office Contact Information:**

**Location:** Room 0114

**Email:** [connect-registrar@vinuni.edu.vn](mailto:connect-registrar@vinuni.edu.vn)

**Phone:** +84 – 2471 089 779, ext: 9004

#### **Key Services Offered:**

- **Enrollment Verification:** Required for visa renewals, sponsorships, and scholarships.
- **Transcript Requests:** Students can request official transcripts through the SIS portal. Processing typically takes 3-5 business days.
- **Major Changes & Course Retakes:** Students seeking to change their major or retake courses must consult the Registrar's Office.
- **Study Plan Consultation:** Academic advisors assist students in designing a personalized study plan to meet graduation requirements.
- **Curriculum Framework & Degree Requirements:** Clear guidelines on core courses, electives, and major requirements are available through academic advisors.
- **Credit Load & Study Progression:** Advising is available on semester credit loads, accelerated study options, and course balancing strategies.
- **Double Major/Minor Policies:** Students interested in additional academic tracks must review eligibility criteria and declaration procedures.

# ACADEMIC & REGISTRAR-RELATED INFORMATION

VinUniversity provides students with a seamless and well-structured course registration process to ensure an optimal learning experience.

## Course Registration Process

### Timeline:

- Course registration opens before each semester begins. Students must adhere to the published deadlines to secure their preferred courses.

### How to Register

- Students must register for courses through the VinUniversity Student Information System (SIS) Portal.
- Detailed course offerings and descriptions will be available on the student portal.
- Consult your academic advisor before finalizing your course selections if needed.

### Course Load & Requirements

- Undergraduate students are typically required to enroll in a minimum of 12 credits per semester.
- The maximum credit limit per semester is 20 credits, unless special approval is obtained.
- Students must ensure they meet the prerequisites for each course before registering.

### Course Retake Policies

Students who fail a course may retake it in subsequent semesters. Retaking a course may affect GPA calculations and tuition fees.

**Overload Credit Approval:** Students wishing to enroll in more than the standard credit load per semester must seek approval from the Registrar's Office.

### Add/Drop & Withdrawal Deadlines:

- Add/Drop period typically lasts for the first two weeks of the semester.
- Withdrawal deadlines vary by course but are usually set in the middle of the semester. Withdrawn courses may have tuition adjustments based on the university's refund policy.

## Academic Calendar & Graduation Process

VinUniversity follows a semester-based system with clear term start and end dates.

### Credit Requirements

Each program has a specified number of credits required for graduation. Students should review their degree plans with academic advisors to ensure timely completion.

### Graduation Review Process

Students must submit a graduation application and ensure all academic requirements are met. Required documents include:

- Completed degree audit.
- Clearance forms from university departments.
- Processing time for graduation approval may take up to several weeks.

International students may need to transfer credits or take academic leave. Policies include:

### Credit Transfer

Students must submit an official transcript from a recognized institution. The approval process involves:

- Course syllabus review.
- Determination of equivalency by faculty.
- [Procedural Guidelines for Credit Transfer Requests](#):



### Academic Leave of Absence

- Approval is required from both the academic department and the Registrar's Office.
- Leave duration may be limited to a maximum of two semesters.
- [Procedure for Requesting a Leave of Absence](#):



# ENGLISH PROFICIENCY REQUIREMENT

Since English is the primary language of instruction at VinUniversity, all admitted students must be able to communicate effectively. VinUniversity will support candidates recommended for admission who do not meet the minimum language requirements (see conditional admission) in enhancing their English proficiency.

## English Language Requirements For Undergraduate Admissions:



Students must meet one of the following minimum requirements:

| IELTS Academic  | TOEFL iBT                  | Pearson Test of English (PTE Academic)  | Cambridge English Qualifications (using the Cambridge English Scale)           | Vietnamese Standardized Test of English Proficiency (VSTEP)   | VinUniversity English Placement Test                            |
|---|----------------------------|---|--|---|---|
| Minimum overall band score of <b>6.5</b> , with no section below <b>6.0</b> | Minimum score of <b>79</b> | An overall score of <b>56</b> with no communicative skills scores less than <b>46</b> | An overall score of <b>176</b> with no skill below <b>169</b> in any Component | Accepted tests: C1 Advanced (formerly known as CAE) or C2 Proficiency (formerly known as CPE)<br>Result is equivalent to VSTEP Level 5 C1 level | An overall result of "Meets direct entry English requirements." |



# ENGLISH PROFICIENCY REQUIREMENT

## Additional Support

### Courses at VinUniversity

- Students facing difficulties with English may enroll in VinUniversity's Academic English Support Program.
- If any students do not meet the English language proficiency requirements of VinUni then He/She should have to study English pathways classes for two semesters.



### Exemptions from English Proficiency Tests

Students may be exempted from the English proficiency requirement if they:

- Completed high school education in an English-speaking country.
- Completed an International Baccalaureate (IB) Diploma or A-Level curriculum with English as the primary language of instruction.
- Have other equivalent qualifications approved by the university.

### Exemptions from English Proficiency Tests

Students may be exempted from the English proficiency requirement if they:

- Completed high school education in an English-speaking country.
- Completed an International Baccalaureate (IB) Diploma or A-Level curriculum with English as the primary language of instruction.
- Have other equivalent qualifications approved by the university.

# GUIDE TO USING THE UNIVERSITY LMS AND SIS PLATFORM

## Accessing Course Materials on Canvas (LMS)

VinUniversity uses Canvas as its Learning Management System (LMS). Students can access course materials, submit assignments, view grades, and communicate with professors through this platform.



How to use Canvas LMS



## Step-by-Step Guide to Logging into Canvas

1. Go to the [Canvas website](#):



2. Enter your VinUniversity credentials:

- Username: Your VinUni email (e.g., 24firstname.lastname@vinuni.edu.vn)
- Password: Your VinUni-provided password

3. Click on "Login"

4. Once logged in, you will see your **Dashboard**, where all your courses are listed.

5. Click on a course to access materials such as lecture slides, assignments, and announcements.

## Library Resources & Borrowing Books

The VinUniversity library provides both physical and digital resources for students. You can borrow books using self-service machines located on the first and second floors of the library.

1

Visit the **library reception desk** on the first floor

2

Request the librarian to register your **student ID** for borrowing privileges.

3

Once registered, you can use **self-service machines** to borrow or return books.

# GUIDE TO USING THE UNIVERSITY'S LMS & DIGITAL LIBRARY



## Borrowing a Book

- Select the book you wish to borrow from the library shelves.
- Go to the self-checking machine (located on the first or second floor).
- Scan your student card on the machine.
- Place the book on the scanning pad.
- Follow on-screen instructions to complete the borrowing process.
- Once confirmed, take your book.

You will receive an Outlook email from the library with the due date for returning the book.

### Important Library Policies

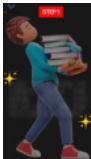
**!** If you do not return a book by the due date, you will be charged **10,000 VND** per day as a late fee.

**!** Always check your Outlook email for due date reminders.

[How to Borrow & Return a Book at VinUniversity Library](#)

## Returning a Book

- Go to the self-service machine.
- Scan your student card.
- Place the book on the scanning pad.
- Follow on-screen instructions and confirm the return.
- You will receive a return confirmation on the screen.





## **SOCIAL INTEGRATION & EXTRACURRICULAR ACTIVITIES**

# STUDENT-LED ORGANIZATIONS

As you begin your journey at VinUniversity each semester, you will be paired with a dedicated peer advisor. This invaluable resource offers comprehensive support, providing advice and encouragement to help you navigate a range of academic and personal matters.



The image shows a promotional graphic for 'Tra Da Mentor x VISA'. At the top, there are two logos: a green 'A' with 'Tra Da Mentor' and a blue and red circular logo. Below the logos, the text reads 'Tra Da Mentor x VISA' in large orange letters, followed by '100% Free Life-mentoring program for international students at VinUni' in black. Underneath, it says 'We are specialized in: Career and Personal development'. The bottom part of the graphic features colorful illustrations of two people, a woman with red hair and a man with green hair, and several decorative geometric shapes.



The **VinUni International Students Association (VISA)** is a vibrant hub for cultural exchange, connecting students from diverse backgrounds and celebrating global diversity beyond fostering connections, VISA advocates for international students' rights, providing support, resources, and a welcoming environment to help them thrive at Vin University.

At the start of each semester, freshmen are paired with dedicated peer advisors who provide support, advice, and encouragement for both academic and personal challenges. Whether it's navigating coursework or adjusting to

Having a local buddy could be one of the best decisions for any international student new to Vietnam! From navigating the language barrier and unfamiliar currency to understanding local customs, adjusting to a new environment can feel overwhelming. But with a trustworthy local friend by your side, you'll have a personal guide to help you steer through the experience smoothly, making your time here easier, more exciting, and truly immersive!

# VINUNIVERSITY INTERNATIONAL STUDENT ASSOCIATION



VISA introduction



At VinUni, there's no shortage of ways to connect, grow, and make your mark!



Beyond VISA, VinUni offers a dynamic array of clubs to match every passion and interest! There are various categories of clubs including cultural and performing arts groups, sports and gaming clubs, leadership and activism groups, and student publications.

Becoming a member of these clubs is a great way to expand your knowledge, develop new skills, strengthen leadership abilities, and connect with like-minded peers.



#### **ARTS AND CULTURE**

- VINISTA (VinUni Arts and Fashion Club)
- VINVIVID
- VINUNIHARMONY
- VIN-A-HOUSE
- VINCLASSICS

#### **SPORTS**

- VINUNI GOLF CLUB
- VINUNI ULTIMATE CLUB
- VINUNI SWIMMING CLUB
- VINUNI KENDO CLUB
- VINUNI VOLLEYBALL CLUB



#### **• ACADEMICS**

- VINTELLIGENCE
- VINNOVATION
- YOUTH HOSPITALITY ASSOCIATION
- VINUNI RESEARCH CLUB
- VINMAGAZINE

#### **LEADERSHIP AND COMMUNITY SERVICE**

- STUDENT COUNCIL
- HO CHI MINH COMMUNIST YOUTH UNION
- VINUNITY
- VINHEALS
- VINUNITY



# EVENTS & NETWORKING OPPORTUNITIES



Before the new semester kicks off, incoming freshmen have an exciting and interactive **Orientation Week**, designed to spark friendships and create lasting memories.

This sets the stage for an unforgettable journey ahead! Freshmen have a very fun and engaging week where individuals get to know each other, allowing for Vin University to be a social and vibrant environment full of connections and possibly lifelong friends.

During the **Convocation**, students from all colleges proudly receive stoles symbolizing their academic journey, marking the official start of their university experience. This special day is filled with inspiration and excitement, as achievements are celebrated, the university community comes together, and powerful speeches ignite the ambition to reach new heights, surpassing even those who came before. Beyond the freshman convocation, the formal graduation ceremony stands as a momentous occasion, honoring the incredible accomplishments of graduating seniors.



Another must-attend event is **Open Day**, where every club at VinUniversity sets up vibrant stalls, transforming the campus into a lively showcase of diversity, passion, and creativity. This is the perfect opportunity for students to explore their interests, meet like-minded peers, and get a true feel for the dynamic spirit of VinUni. More than just a club fair, Open Day is a celebration of the unique personalities and talents that make the university such an inclusive, exciting, and welcoming place for all!



**Green Sports Day** is an annual sports competition in VinUni. During this thrilling competition, each college forms its own team to battle it out in a series of intense sports and e-sports events,

where students showcase their athletic skills, strategic thinking, and teamwork. With the entire VinUniversity community watching, this is your chance to prove your prowess, represent your college, and experience the spirit of competition like never before!

**Career Day** offers students invaluable opportunities to network, gain insights, and receive expert career guidance from top-tier businesses. Throughout the event, VinUnians connect with industry leaders essential skills, and explored countless career paths, bringing them one step closer to turning their aspirations into reality.



**International Culture Festival** is one of the most anticipated and vibrant cultural events at VinUniversity, designed to celebrate and promote cultural exchange within our diverse student community. It offers an immersive experience where students can explore global traditions without leaving campus.

# COMMUNICATION APPS & STAYING CONNECTED



In Vietnam, the go-to messaging app is **Zalo**, a Vietnamese instant messaging platform developed by VNG Corporation, widely used for both personal and professional communication. Messenger is also a popular choice for staying in touch with locals.



For social interactions, **Instagram** and **Facebook** are great platforms to connect with peers and stay updated on campus life. However, while WhatsApp is rarely used among locals, it remains a bridge among international students, especially those still getting familiar with Vietnam's preferred communication apps.



For formal collaboration on group assignments and projects, **Microsoft Teams** is the go-to platform. Its versatile features, including video calls, file sharing, and real-time document collaboration, make it an essential tool for efficient teamwork and seamless communication among students.



# HISTORICAL & CULTURAL LANDMARKS



## Ho Chi Minh Mausoleum

Distance from VinUni: **45 minutes**

A significant historical landmark, this is the final resting place of Ho Chi Minh, Vietnam's revered revolutionary leader. Visitors can pay their respects and witness the solemn Changing of the Guards ceremony, a tradition that reflects Vietnam's deep respect for its past.

## Temple of Literature

Distance from VinUni: **45 minutes**

With over 1,000 years of history, this ancient Confucian temple once served as Vietnam's first university. The beautiful courtyards, stone steles, and traditional architecture make it a must-visit for history lovers and students alike.



## Hoa Lo Prison (Maison Centrale)

Distance from VinUni: **40 minutes**

Originally built by the French to imprison Vietnamese revolutionaries, this historical site later held American POWs during the Vietnam War. Known as the "Hanoi Hilton", it's a sobering yet essential place to learn about Vietnam's past struggles and resilience.

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# CULTURAL EXPERIENCE & ENTERTAINMENT



**Water Puppet Show**

Located in **Hanoi's Old Quarter**

Experience one of Vietnam's most unique and traditional art forms in a live 50-minute performance. Dating back over a thousand years, water puppetry brings Vietnamese myths, legends, and daily village life to life on stage.



**The Quintessence of Tonkin Show**

Distance from VinUni: **60 minutes**

A breathtaking live performance that blends traditional folk elements with modern creativity, this must-see cultural show offers a mesmerizing experience of the Red River Delta's rich heritage.

# SCENIC & RELAXING SPOTS



**Hanoi Old Quarter**

Distance from VinUniversity: **45 minutes**

Explore the 36 ancient streets that have preserved their history and architecture since the 19th century. From unique shops and vibrant markets to centuries-old houses, the Old Quarter is a must-visit for shopping, sightseeing, and trying local street food.



**Hoan Kiem Lake**

Distance from VinUniversity: **45 minutes**

A favorite spot for locals and tourists alike, this lake is a peaceful escape in the heart of Hanoi. Whether you're walking, exercising, or just enjoying the view, it's the perfect place to experience Hanoi's charm.

# TRADITIONAL VILLAGES & LOCAL CRAFTS



**Bat Trang Pottery Village**

Distance from VinUniversity: **15 minutes**  
Known for its centuries-old ceramic craftsmanship, Bat Trang Village offers a hands-on experience where visitors can try their hand at pottery-making and learn about the cultural significance of ceramics in Vietnam.



**Duong Lam Ancient Village**

Distance from VinUniversity: **60 minutes**  
This 1,200-year-old village is home to houses dating back up to 400 years! Its laterite and mud-brick structures offer a fascinating glimpse into Vietnam's traditional rural life.

# MUSEUMS & LEARNING EXPERIENCES



**Vietnam Museum of Ethnology**

Distance from VinUniversity: **35 minutes**  
An excellent museum showcasing Vietnam's 54 ethnic groups, featuring artifacts, exhibits, and interactive experiences that highlight the country's rich cultural diversity.



**Vietnam National Fine Arts Museum**

Distance from VinUniversity: **45 minutes**  
Its elegantly curated galleries showcase a distinctive collection of artistic treasures, spanning every era of the nation's history, from early prehistory and classical antiquity to the remarkable journey of Vietnamese creativity in the modern age.

# BUDGET FRIENDLY ADVENTURES



## Foodie

- Go on a Street Food Tour (50,000 - 100,000 VND per meal). Try Pho (beef noodle soup), Banh Mi (Vietnamese sandwich), Bun Cha (grilled pork with noodles), and Egg Coffee.
- Eat at a Local Night Market (Dong Xuan, Old Quarter, or Tay Ho)
- Affordable snacks like grilled skewers, sticky rice, fried spring rolls, and fresh fruit smoothies.
- Korean BBQ & Hotpot Buffets (~150,000 VND per person)



## Shopping

- Explore Hanoi's Night Markets (Old Quarter & Tay Ho) (Free to browse!)
- Find cheap clothes, accessories, souvenirs, and vintage items.
- Second-Hand Thrift Shopping at Dong Tac or Nha Chung (50,000 - 150,000 VND per item)
- Visit a Cat Café or Board Game Café (~50,000 VND for a drink + experience)



## Fun & Social Activities

- Sing Karaoke at a Budget KTV (~100,000 VND per person for 1-2 hours)
- Watch a Movie at CGV or BHD (~60,000-90,000 VND for a ticket on weekdays, ~120,000 VND on weekends)
- Go for student discount days or early showtimes for the best deals.
- Take a Bus to Bat Trang Pottery Village (~15,000 VND for a local bus ride)

## MUST TRY DISHES IN VIETNAM

- Egg Coffee at **Giang Cafe** (39 Nguyen Huu Huan, Hoan Kiem District, Hanoi)
- Bun Cha at **Obuncha** (46 Nguyen Huu Huan, Hoan Kiem District, Hanoi)
- **Trang Tien Ice Cream** (35 Trang Tien Street, Hoan Kiem District, Hanoi)
- **Pho Thin Bo Ho** (61 Dinh Tien Hoang Street, Hoan Kiem District, Hanoi)
- **Cha Ca La Vong** (14 Cha Ca, Hang Bo Street, Hoan Kiem District, Hanoi)
- Banh Mi at **Ba Mi Sot** (S212, Vinhomes oceanpark, Gia Lam District, Hanoi)





# HEALTHCARE, MENTAL HEALTH AND INSURANCE



At VinUniversity, you can freely access the medical clinic and the psychological counseling service for primary care. However, since the Social Insurance program in Vietnam does not cover foreign national, you will need to purchase your own health insurance plan from private companies for other health care services.

## Health Insurance

At VinUni, the medical clinic can support in provide more information and advise on your health insurance plan. We suggest the following insurance companies for their reputation and popularity in Vietnam:



**PVI**



**Bảo Việt Insurance**

*\*You will need to submit all relevant medical and payment documents to your insurance company for the refund process.*

## On Campus Service



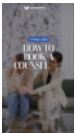
### Medical clinic

- Location: Room 1119 (easily accessible within the campus)
- Email: [clinic@vinuni.edu.vn](mailto:clinic@vinuni.edu.vn)
- Phone: (+84) 866 200 019



### Mental health counseling

- Location: Room 1118 (easily accessible within the campus)
- Email: [bewell@vinuni.edu.vn](mailto:bewell@vinuni.edu.vn)
- Phone: (+84) 868 900 016
- [How to book a counselling service](#)





# LEGAL AND EMERGENCY CONTACT

# STUDY VISA GUIDELINES FOR INTERNATIONAL STUDENTS

## Visa Guidelines:



Sample student visa. A valid student visa has a 'DH' notation on the top right of the page.

*\*This guideline applies to all international students enrolled in full-time programs, who require a study visa (DH code) sponsored by VinUniversity. Any exceptional cases will be managed on a case-by-case basis by the Student Affairs Management Office (SAM).*

**Email:** [connect-sam@vinuni.edu.vn](mailto:connect-sam@vinuni.edu.vn)

**Phone number:** (+84) 02471 089 779 (Ext: 9088).

## **1. Overdue visas**

- All international students are responsible for maintaining a valid visa status during their stay in Vietnam. The student must monitor visa expiration dates and ensure timely renewals or extensions.
- In the event of an expired visa, students are expected to follow university guidance, comply with Vietnamese immigration regulations, and bear any associated penalty fees. Failure to maintain a valid visa may lead to penalties, impacting the student's ability to remain enrolled and legally reside in Vietnam. VinUniversity disclaims any responsibility for incidents, legal matters, or other consequences arising from a student's overdue visa.
- Penalty Fee (for Overstaying): The penalty fee for overstaying depends on individual cases, as determined by the Vietnamese Immigration Department.

## **2. Exceptional cases and travel restrictions**

Students may not travel away from Hanoi during the visa renewal process, as the Immigration Office will hold their passport. If urgent travel is required, students should contact Student Affairs Management immediately to discuss options.

## LIST OF IMPORTANT CONTACTS

|  |   |
|--|---|
| <b>Student Affairs Management (SAM)</b>        | Email: <a href="mailto:connect-sam@vinuni.edu.vn">connect-sam@vinuni.edu.vn</a><br>Phone: (+84) 24 71 089 779 (Ext: 9088) |
| <b>Office of Registrar</b>                     | Email: <a href="mailto:registrar@vinuni.edu.vn">registrar@vinuni.edu.vn</a><br>Phone: (+84) 24 71 089 779 (Ext: 9004)     |
| <b>Medical Clinic</b>                          | Email: <a href="mailto:clinic@vinuni.edu.vn">clinic@vinuni.edu.vn</a><br>Hotline: (+84) 866 200 019                       |
| <b>Mental Health &amp; Wellbeing</b>           | Email: <a href="mailto:bewell@vinuni.edu.vn">bewell@vinuni.edu.vn</a><br>Hotline: (+84) 868 900 016                       |
| <b>Dormitory office</b>                        | Email: <a href="mailto:residentiallife@vinuni.edu.vn">residentiallife@vinuni.edu.vn</a><br>Hotline: (+84) 866 100 018     |
| <b>VinUni Security</b>                         | (+84)24 710 897 79 (ext. 9901)  |
| <b>Vietnam Immigration Department in Hanoi</b> | Add: No. 44 - 46 Trần Phú, Ba Đình<br>Phone: (+84) 4 38257941.  |





A low-angle photograph of a grand, classical-style building facade made of light-colored stone. The image shows architectural details like cornices, columns, and decorative carvings. The sky is bright blue with some white clouds. The text is overlaid on the right side of the image.

**VINUNIVERSITY**

 **+84-2471 089 779**

 **info@vinuni.edu.vn**

 **<https://vinuni.edu.vn>**